

## **CHARTER OF THE INTELLIGENCE STUDIES SECTION**

### **Article I. Name**

This section shall be known as the "Intelligence Studies Section (ISS)" of the International Studies Association.

### **Article II. Purpose**

Within the context of international studies, the ISS seeks to encourage and promote scholarly research and teaching of all aspects of intelligence. The section also seeks to promote both the internationalization of intelligence studies and the integration of intelligence studies with other academic disciplines.

### **Article III. Membership**

1. Every ISA member who expresses an interest in the study of intelligence, desires to belong to the section, and meets whatever additional requirements as may be established by the Section may be enrolled as a member of ISS.
2. In addition to privileges as ISA members, ISS members will be entitled to whatever privileges may be established by the Section. These additional privileges will include the right to vote for Section chair and Secretary-Treasurer, to vote on amendments to the Section charter, and to serve on such committees as may be established by the Section.

### **Article IV. Chair**

1. The Section Chair shall be elected every three (3) years by a simple majority vote of the Section members present and voting at the appropriate Section business meeting at the ISA conference.
2. The Chair will preside over the Section business meeting.
3. At each Section business meeting, the Chair shall appoint a Section Program Chair (or Chairs), who shall serve for one (1) year and will be charged with preparing the Section's program for the next ISA Conference. Section Program Chair(s) may be reappointed.

### **Article V. Secretary-Treasurer**

1. The Section Secretary-Treasurer shall be elected every three (3) years by a simple majority vote of the Section members present and voting at the appropriate Section business meeting at the ISA conference.
2. The Secretary-Treasurer will maintain the roles of the Section, ensure the financial stability of the Section, and ensure all expenditures of the Section are conducted in accordance with all applicable Section and Association procedures, practices, and rules.

### **Article V. Nominations and Elections**

1. Nominations for Section Chairman and Section Secretary-Treasurer may be made from the floor during new business at every third Section business meeting at the annual ISA conference by any member of the Section. Self-nominations will be permitted.

2. Upon closure of nominations, opposed candidates will be offered five (5) minutes to present himself/herself to the Section members. Voting will immediately follow any candidate presentations. Winners will be those candidates who receive the greatest number of votes from Section members present and voting.
3. The Chair's and Secretary-Treasurer's terms of office will begin immediately upon conclusion of the Section business meeting at which they were elected.

**Article VI. Meetings**

1. There will be a general business meeting of the Section at the annual ISA conference.
2. The Chair will preside over the Section business meeting.

**Article VII. Administration**

1. The Chair of the Section will be responsible for the administration of the Section's affairs, subject to the rules and regulations of the Section and the International Studies Association.
2. The Secretary-Treasurer will be responsible for the Section's funds, ensuring all income is properly accounted for and all expenditures are consistent with the approved programs and activities of the Section, subject to the rules and regulations of the Section and the International Studies Association.
3. The Program Chair(s) will be responsible for preparing the Section's program submissions for the annual ISA conference.
4. The Section may solicit and accept funds from external sources, but may only use the Section or ISA names, or commit the Section or Association only after consultation with, and approval of, ISA. Under no circumstances will the Section engage in any activities that may endanger the Section's or ISA's tax-exempt status.
5. The Section membership may establish supplementary dues for members of the Section, subject to limitations set by ISA.

**Article IX. Amendments**

Proposed amendments to the ISS Charter may be submitted by any member, and if approved by a majority of ISS members present and voting at the annual Section business meeting, shall be submitted for formal vote to the membership of the Section by electronic ballot. If endorsed by a two-thirds majority of the members responding within six (6) weeks of the transmission date, such amendments shall be adopted.

**Article X. Effectuation**

1. This Charter replaces the Section Charter submitted during Section re-chartering on 30 January 2001.
2. This Charter will take effect upon approval of two-thirds of the Section members responding within six (6) weeks of transmission by electronic ballot.