

International Studies Association

Annual Governing Council Meeting

**San Francisco, California
March 25, 2008
SF Hilton Hotel, Imperial Ballroom**

Minutes

Present: Jack Levy (President); J. Ann Tickner (Past-President); Nils Petter Gleditsch (President-Elect); Mary Meyer McAleese (Treasurer); Tom Volgy (Executive Director); Kelly Kadera & Sara Mitchell (Program Chairs); Jacquie Braveboy Wagner (UN Representative); Meredith Reid Sarkees (Vice-President); Marianne Marchand (Vice-President); David Lake (Vice-President & Prof Rights Committee); Patrick James (Vice-President-Elect); Gillian Youngs (Vice-President-Elect); Deborah Avant (ExComm Member-At-Large & ISSS); Mervyn Frost (ExComm Member-At-Large & Ethics); Mark Schafer (ExComm Member-At-Large & FPA); Fran Pilch (ExComm Member-At-Large & ISA West); Annette Freyberg-Inan (Non-North American Member-At-Large); Jef Huysmans (Non-North American Member-At-Large); Jutta Weldes (Non-North American Member-At-Large); Antje Wiener (Non-North American Member-At-Large); Klaus Dieter Wolf (Non-North American Member-At-Large); Maja Zehfuss (Non-North American Member-At-Large).

Sections: Douglas Becker (ALIAS); Sai Felicia Krishna Hensel (CISS); Paul Sharp or Donna Lee (Diplomatic Studies); Daniel Green (English School); Elizabeth DeSombre (Environmental Studies); Alyanna Lyon (ENMISA); Brooke Ackerly (FTGS); Heloise Weber (Global Development & Asia-Pacific Region); Kurt Mills (Human Rights); James Wirtz (Intelligence Studies); Nanette Levinson (IComm); J. Barron Boyd (Education); Henry Chip Carey (Law); Melissa Labonte (Organization); Ruth Reitan (IPE); Alexander Macleod (Political Sociology); Janie Leatherman (Peace Studies); Gregory Gleason (Post-Comm); Brett Ashley Leeds (SSIP & Diversity Committee); Vickie Golich (Women's Caucus).

Regions: Nelson Michaud (ISA Canada); Brian Frederking (ISA MidWest); Rosemary Shinko (ISA NorthEast) & Professional Development Committee; Doug VanTassell (ISA South); Amy Eckert (ISA West)

Editors: Dave Mason (*International Studies Quarterly*); Jennifer Sterling Folker & Mark Boyer (*International Studies Review*); Birol Yesilada (*International Studies Perspectives*); Doug VanBelle (*Foreign Policy Analysis*); Didier Bigo (*International Political Sociology*); Jacek Kugler (*International Interactions*)

Committees {Non-voting}: Robert Denmark, Brian Pollins (Publications Committee); Ronnie Lipschutz (Long Range Planning Committee); Roger Coate (Workshop Grants Committee); Barbara Walter (Nominating Committee).

Also attending {Non-voting}: Thomas Weiss (2009 President-Elect); Sandra Halperin (2009 Vice-President-Elect); Dana B. Larsen (ISA Director of Administration), Andrea Gerlak (ISA Director of Academic Development); Bob Denmark (Editor, *International Studies Compendium*)

President's Report (Levy)
(see written report)

Executive Director's Report (Volgy)
(see written report)

President-elect Nominations (Gleditsch)
(see written report)

Treasurer's Report (Meyer)
(see written report)

Because of the dramatically increased demand for travel support for the ISA Annual Conventions, Volgy in consultation with the Presidents, Levy, Tickner & Gleditsch increased the amount available this year to \$150,000. The ExComm recommends increasing the budget amount for next year from \$100K to \$125K.

Increase in ISA Annual Convention Registration Fees: In order to begin to have ISA conventions provide Power-Point capabilities for our participants using LCD projectors, our operation costs will substantially increase. Motion and second that ISA will increase the registration fees by \$20.00 in each of the categories to help offset those increased costs. This motion was adopted with 1 no vote and 1 abstention. Beginning with the New York 2009 convention the registration fees will increase by \$20.00. ISA-HQ will investigate the possibility of providing LCD projectors and the necessary technical support for the panel rooms in New York (2009) and for certain in New Orleans in 2010.

ExComm Recommendations on Budget enhancements (Levy/Meyer)
(see written report)

The Governing Council moved to Executive Session to discuss the following personnel matters.

Reappointment of Tom Volgy as Executive Director for 2010-2015 –approved unanimously.

Supplemental salary increase for Tom Volgy –approved unanimously (see below)

Question raised about (lack of) future policy for eventual appointment of a new executive director; discussion tabled

Program Chairs' report on San Francisco Conference (Kadera/Mitchell)
(see written report)

Kadera and Mitchell reported on the creation of the largest ever ISA Convention Program for this year in San Francisco. They referenced the continuing problem of non-shows.

A motion made and seconded to create an ad hoc committee on the future of ISA Conventions. Motion passed.

Registration Policy for Annual Convention. Currently, ISA requires that non-members wishing to participate in our Annual Convention must register and pay within three (3) weeks of their acceptance letter. This has dramatically decreased the number on non-member no-shows on the Program. However, the ISA members do not have the requirement to pre-register, which has led to this group comprising the majority of no-shows.

Motion and second to require all participants, including ISA members to register and pay their registration fee within three (3) weeks of their acceptance letter; and if they do not, they will be withdrawn from the Program. Motion passed unanimously.

Publications Committee report and recommendations (Pollins):

(see written report)

Editorial Teams for ISA Journals: The Publications Committee reported their recommendations that *International Studies Quarterly's* editorial team would be at Indiana University headed by Bill Thompson; and *International Interactions* would be at Illinois University, headed by Paul Diehl. Both decisions were approved unanimously.

Plagiarism issues: (see Professional Rights and Responsibilities Committee report)

Compendium Update and Discussion (Denemark/Thompson)

(see written report)

Future meetings (Volgy)

(see written report)

Annual meetings: New York and New Orleans

International meetings: WISC, Rio conference

Potential Revisions to Annual Conference (Volgy/program chairs/FTGS)

(see written report)

- 1) Discussion focused on how to increase the actual number of convention papers that are posted on ISA's page on the All Academic web site.
- 2) FTGS has made a series of recommendations on improving the Poster presentation on the convention program (see written report). ISA-HQ will work to incorporate those recommendations for the New York convention.
- 3) In order to reduce the number of no-shows on the Program, it is recommended that we require all participants, including ISA members to pre-register within 3 weeks of being notified they have been accepted on the Program (currently only non-ISA members are required to register early). Governing Council voted to approve this change.
- 4) Tom will develop a proposal for next year on the late/no paper and no-show issues, the paper uploading issue, and sanctions for non-compliance.

Nominating Committee Report, Election Results and Validation (Walter/Volgy)

(see written report)

Diversity Committee Report (Leeds)

(see written report)

Request made for a \$2,000.00 budget to sponsor an event at the New York Convention to promote diversity within ISA. Motion passed unanimously.

Professional Development Committee Report (Shinko)

(see written report)

Workshop Grants Committee Report (Coate)

(see written report)

Discussion on whether or not we should continue to require that Workshops be held only at the ISA Annual Convention. It was noted that some preliminary work meetings could take place prior to the Convention, but that the substantive work must take place during the Convention, which allows observers and interested persons to participate from the entire ISA community.

Motion and second to provide an additional \$10,000 for 2 additional small (Catalytic) grants. Motion passed unanimously.

Motion passed overwhelmingly, with one no vote.

A motion proposing that Workshop Grants be available to Regions failed by a vote of 9 yes and 23 no.

Professional Rights and Responsibilities Committee Report/Recommendations (Lake)

(see written report)

Procedures for dealing with Plagiarism: The committee recommendations require that the Professional Rights and Responsibilities Committee (PRRC) have a unanimous vote on whether or not a work was plagiarized in order to send the matter to the ISA Executive Committee. A friendly amendment was offered to note that under Robert's Rules of Order, an abstention would still allow the PRRCs recommendation to go forward as unanimous. The ISA Executive Committee must concur unanimously and the finding of plagiarism. Decisions on the appropriate sanction action by the Executive Committee can be decided by a simple majority vote. Motion passed unanimously.

Academic Freedom Issues: The PRRC reviewed the proposal from the Human Rights Section to have the ISA create a more permanent mechanism for acting on academic freedom issues. After discussion, the recommendation for action was tabled.

Long Range Planning Committee Report and Recommendations (Lipschutz)

(see written report)

The Long Range Planning Committee (LRPC) reported they had reviewed the three ISA Constitutional issues they had been requested to examine: 1) the voting threshold for validating the election of ISA Officers; 2) the requirement to have specific quota on non-North American members of the Governing Council, and 3) that all the journal editors be voting members of the Governing Council.

After some discussion, the recommendations by the LRPC were tabled.

Petition to establish new Asia/Pacific Region: (Heloise Weber)

(see written report) The group proposing the Asia-Pacific Region fulfilled all the requirements including the requisite number of signatures for creating a new ISA Region. Motion passed with one abstention.

Policy on contracting for Regions and Sections (Volgy)

(see written report)

Contracting by Regions or Sections: Because there is only one single financial and legal entity of ISA (of which Regions & Sections are a subset) it is essential that no Region or Section sign a contract without having it reviewed first by the ISA Convention staff. Also, all Region & Section conference meeting should carry liability insurance for their event. ISA-HQ will help make the necessary arrangements for getting these insurance policies. It was noted that ISA journals would also be covered under this arrangement.

Regions and Sections Business

(see written report)

Section re-charters: The Foreign Policy Analysis Section and the English School Section completed all the necessary requirements for re-chartering. Motion and section to re-charter these two Sections.

Motion passed unanimously.

Adoption of Revised Budget for 2008-09: The following changes to the proposed budget were adopted and approved.

- 1) The Executive Director's merit pay will increase from \$70,000 to \$79,000 for the next fiscal year and increase to \$85,000 for the 2009-10 fiscal year.
- 2) Travel Grants will increase from \$100,000 to \$125,000.
- 3) Working Groups Project will receive \$4,000.
- 4) The Diversity Committee will receive \$2,000.
- 5) The Workshop Grants Committee will receive an additional \$10,000 for 2 additional small (Catalytic) grants.

With those additions, there was a motion and second to approve the 2008-09 budget. Motion passed unanimously.

Old Business (*Levy*)

New Business (*Levy*)