

GOVERNING COUNCIL AGENDA
Saturday, March 23rd, Noon
La Galerie V, Marriott, New Orleans

- 1) President's Report (Bruce Bueno de Mesquita)**
- 2) Executive Director's Report (Volgy)**
- 3) President Elect's Appointments (John Vasquez)**
- 4) Treasurer's Report (Steve Chan)**
- 5) New Orleans Program Chairs' Report (Suzanne Werner and David Davis)**
- 6) Report on the Child Care Project (Volgy)**
- 7) Report on International Conferences: Budapest and Latin America, Annual**
- 8) Publication Committee Report (Karen Rasler)**
 - a) Recommendations on ISR editorial team***
 - b) Recommendations on Publisher's contract***
- 9) Nominating Committee Report (Jim Ray and Tom Volgy)**
- 10) Workshop Grant Committee's Report (Don Sylvan)**
- 11) Long Range Planning Committee Report (Dina Zinnes)**
- 12) Professional Development Committee Report (Alan Lamborn)**
- 13) Diversity Committee Report (Peg Hermann)**
- 14) Request for New Region: Canada**
- 15) Dissolution of region: Southwest**
- 16) Ralph Bunche Commemoration in Portland**
- 17) Creation of a Standing Committee on Professional Rights and Responsibilities (Bueno de Mesquita)**
- 18) Creation of WISC**
- 19) Section and Region Business**
- 20) Old Business**
- 21) New Business**

* These items, covering personnel and contract matters are expected to be held in executive sessions.

1) President's Report

Welcome. As my year as president draws to a close I want to take this opportunity to thank each of you for the important contributions you have made to the ISA and for how pleasant you have made my task. The program looks fantastic, for which I want to thank the Emory University team, including most particularly the program chairs, David Davis and Suzanne Werner, and Zaryab Iqbal. They are models for how this daunting task can be and should be done. Equally I want to thank the Sections for their crucial contributions in making this such a successful program. ISA has had a remarkably good year with the credit all belonging squarely to Tom Volgy, Dana Larson and the entire ISA team in Arizona. They really do a fabulous job for us.

I would also like to express my gratitude to Steve Chan. His effort in putting together the wonderful meeting in Hong Kong is beyond description. And to think that he did this on top of doing a superb job as treasurer for ISA - we really owe him a lot. I would be remiss if I did not also thank all of the officers, committee chairs and committee members, each of whom has helped to make ISA the great success that it is and each of whom made this a wonderful year for me. Craig Murphy has been a font of information, insight and, most importantly, inspiration, for which I thank him. I look forward to turning the gavel over to John Vasquez, confident in the superb job he will do and in the superb program that we will all enjoy this year in New Orleans and next year in Portland.

Before turning to the business of the day, I would finally like to ask each of us to observe a moment of silence in memory of those who lost their lives on September 11th, with special thoughts for our members who were personally touched by the horrific events of that day. One of our members, a close friend of mine, John O'Neill, lost his brother in the World Trade Center. Let us hope that the work we do as teachers, scholars, and advisors can help prevent such senseless murder in the future.

2) Executive Director's Report

Staffing:

I am pleased to report that with the changes made by the Governing Council to the staff salary structure, we have been able to stabilize staff employment at ISA. All of our present staff is retained and continues to work productively.

Consistent with ISA policy to try to reach as much independence as possible from our host institution, we now have four full-time employees, reducing substantially our dependence on graduate student staffing. While our remaining graduate students continue to fill vital functions, their rotations in and out of the office created a loss of continuity in the past. With one final request for an additional full-time employee in this year's budget, we will have met both the goals of minimal reliance on graduate student staffing and a substantial advance toward independence from future host institutions. At the same time, having increased the salary structure, we are beginning to provide salary support that allows us to be competitive with other employers, and can minimize staff turnover.

Finances:

I am pleased to report that our finances are again in very good shape. The 2000-2001 fiscal year ended with net revenues in excess of our projections and we will be able to add to our endowment from funds carried forward from the previous fiscal year.

The 2001-2002 budget recommended by ISA HQ shows an even brighter picture. Assuming no negative fiscal surprises from the New Orleans conference (it should be the best attended on record, albeit exhibitors are suffering substantially from the deteriorating economy, and that suffering will be reflected in a small downturn in exhibitions), we are projecting a budget that will increase expenses by \$15,000 and revenues by about \$120,000 from the previous year's projections. While in previous years we had anticipated little carry forward, this year we will be anticipating a substantial contribution to the endowment at the end of the 2002-2003 fiscal year.

While many sources of revenue have remained constant, this bright picture is created in part by increasing attendance and participation at our annual conferences, larger numbers of exhibitors, and a renegotiated arrangement with Blackwell (see below on agenda item 8: Publications Committee report).

Services:

Consistent with our improving fiscal picture, we have been increasing services to our membership. Travel grant funding has increased substantially, both for our annual conference and as well for our international conference. At the same time, the need for travel support has increased even further. This year, we had over 400 requests for New Orleans, and approximately \$275,000 in reported need. We were able to provide over 150 travel grants totaling \$55,000 in funding.

For the first time in our history, we are conducting an experiment to provide subsidized child care support at the annual conference. The response to the program was brisk, and the limited number of slots filled immediately. We will need to decide this year how long the experiment shall last, and under what experimental outcomes we will decide to make it a permanent feature of our services.

We have been redrawing the geography of our regions. Last year, we eliminated the Washington D.C. region and this year we will likely eliminate the Southwest region as well. The remaining regions stand as quite robust, both in membership and allegiance. Our new system—allowing members to choose their regions—has elicited very little movement from one region to another. This year, we have a request—for the first time in over a decade—to create a new region (for Canadian members).

We are increasing our capabilities to bring convention papers on-line. Some of this service in the past was being provided by Columbia University, but its costs had become prohibitive for the association. We will be shifting these responsibilities in-house, and encouraging members to post electronic copies of the convention papers on our web site. It is a service many members have requested.

Our list of cooperating organizations is growing once more. These organizations provide additional resources for our membership and we are able to interact with other associations (primarily from overseas) on a more consistent basis.

Our new contractual relationship with Blackwell will allow us to continue our “Millennium” series of books and special issues through at least the next six years. This series is based on a collection of papers delivered at the annual conference and judged by the president of ISA and her/his program chair(s) to be the best original contributions to the theme of the convention. Originally part of the new millennium series, it has now been expanded annually beyond the millennium celebrations. In its first two editions, it received broad readership and the response encouraged us to continue this new “tradition”.

Constitutional Changes:

I am pleased to report that all of our constitutional changes have been implemented, including the first voting process for ISA leadership under the changes. We exceeded the minimum requirement of a 20 percent turnout for uncontested elections, and the election has been validated.

Conventions:

Our convention activities remain quite robust. In Washington, Los Angeles, and Chicago (last year), we broke records either for attendance, or for revenues, or both. This year in New Orleans, we had the largest number of applications ever for participation in the program, and we will have the largest number of panels ever produced by our program chairs.

Our annual conferences are booked through 2005, with meetings in Portland (2003), Montreal (2004), and Honolulu (2005). This year we will be booking out for 2006 through 2008, with one of those years being hosted by a city outside of North America.

This year, we are allocating 166 travel grants for participants from 48 different countries. As noted above, however, there are continued, substantial pressures on our travel grant program. Therefore, my recommended budget includes another \$5,000 increase for that activity, bringing our travel grant support to \$60,000 for the 2002-2003 fiscal year.

Last summer, we had the pleasure of working with Steve Chan and his colleagues in producing the joint international conference in Hong Kong, a conference that included

participation of no fewer than eight other associations, and included a substantial number of scholars from mainland China as well. Presently, we are working on two other international, collaborative conferences. One is scheduled for Budapest during the summer of 2003, in collaboration with our own CISS section and CEEISA. The second one is just developing, but it is expected to be set for the summer of 2004 for Latin America.

Publications:

The publications committee started another busy cycle last fall. This year we entertained bids in response to the expiring editorship at ISR. Next fall, the publications committee will be evaluating editorial proposals for the expiring editorship of ISQ.

In addition, we negotiated extensively with Blackwell on a major contract extension, one that will go into effect in January of 2003. We received substantial enhancements to our present contract, including a large increase in minimum royalties, an expansion in subvention to the three journals, and a reduction in costs for providing the journals to our members.

I've recommended both to the publications committee and to the Governing Council that we use some of these financial enhancements to fund an initiative process for the three editorial teams, allowing them annually to compete for resources that in their judgment would further enhance the quality of their journals. The submissions would be made to the publications committee, and in turn the committee would recommend the allocations to the Governing Council.

Membership:

Below are membership statistics for the association, through 2002.

YEAR ¹	Total Members	Foreign	Student
1994	2621	501	464
1995	3065	590	705
1996	3265	738	846
1997	3419	1011	940
1998	3267	996	851
1999	3027	941	749
2000	3054	955	937
2001	3050	920	990
2002*	3000	910	970

¹Membership data are from February of each year, except since 1999, when data are from January.

* Estimates.

3) President-Elect's Appointments:

To: Tom Volgy
From: John Vasquez, President Elect
Re: Appointments
Date: Jan. 11, 2002

Below is the list of appointment recommendations to the Governing Council based on the email you sent me.

Four nominees from GC to executive committee;

Chris Brown, LSE; C.J.Brow@lse.au.uk; Jack Levy, Rutgers; jacklevy@rci.rutgers.edu; Francine D'Amico, Syracuse; FJDAMICO@aol.com; fjdamico@maxwell.syr.edu; Marty Heisler, Univ. of Maryland; mheisler@gvpt.umd.edu

Finance committee:

Mary Meyer; Eckerd Colleg, meyermk@eckerd.edu; Jon Pevehouse, Univ. of Wisconsin; pevehouse@polisci.wisc.edu; Steve Chan, ex officio; chan@sobek.colorado.edu, to replace the following people: Margaret Karns, Randolph P. Persaud

Bob Kurdle, Dept. of Economics, Univ. of Minnesota, bkudrle@hhh.umn.edu, to replace Phil Schrodt's unexpired term (through March, 2003).

Long Range Planning Committee:

Barry Hughes, University of Denver, Graduate School of International Relations; bhughes@du.edu, to replace Misty Gerner

***Nominating committee:**

Jack Levy, convener (term to last one year), jacklevy@rci.rutgers.edu; Jennifer Sterling-Folker, Univ. of Connecticut; jsfolker@uconnvm.uconn.edu; Joe Hagan, Univ. of West Virginia; jhagan@wvu.edu, Jean Stern, Siena College stern@siena.edu; to replace James McCormick, Susan Northcutt, Vesna Danilovic, Jim Ray.

Jim Ray, as outgoing chair will remain as ex-officio this year.

Publications Committee:

Zeev Maoz, Tel Aviv University; zeevmaoz@post.tau.ac.il; Paul Senese, Univ. of Buffalo, SUNY, pdsenese@acsu.buffalo.edu; to replace Deborah Larsen and Doug Van Belle. These are three-year terms.

Workshop Grants Committee:

Phil Schrodt, as Chair; Univ. of Kansas; p-schrodt@ukans.edu, to replace the chair (and member) Don Sylvan

Carl Beck Award Committee:

Douglas Gibler, Univ. of Kentucky; dgibler@uky.edu, Valerie Hudson, BYU; vmh@ucs-exch.byu.edu, to replace two members

Karl Deutch Award Committee:

Russell Leng, Middlebury College; leng@jaguar.middlebury.edu

Treasurer's Report

To: ISA Executive Committee, ISA Governing Council
From: Steve Chan, Treasurer
Re: ISA Treasurer's Report, 2002 Annual Meeting in New Orleans
Date: January 18, 2002

Executive Summary

The Association ended FY2000-01 with gross assets of about \$931k and gross liabilities of about \$22k. Since its last meeting in Chicago, there have been several material developments affecting the Association's finances. Our annual convention continues to be highly successful and has contributed significantly to our revenues. We are phasing in the second part of the increases in membership dues and convention registration fees approved earlier by the Governing Council in Los Angeles. Moreover, the renewal of publication contract with Blackwell, pending the Governing Council's approval, promises to further enhance the Association's income. On the other side of the ledger, as approved by the Governing Council in Chicago, the Association is providing childcare service, on an experimental basis, at this convention in New Orleans. This service, if to be continued at Portland and beyond, will have a material impact on ISA's expenditures. So will the hiring of an additional staff colleague being proposed in the FY2002-03 budget for the primary purpose of coordinating convention affairs. This addition, if approved, will conclude the process of professionalizing the Association's headquarters staff and will further enhance the Association's independence from the host institution. Finally, the financial reverberations in the wake of September 11 (2001) have had an impact on the Association's endowment funds. These reverberations exacerbated an ongoing decline in the stock market. The value of the Association's endowment fell sharply in the third quarter of 2001 (as was generally the case for all equities), but has rebounded substantially from the bottom reached in late September. Depending on the Governing Council's decisions on major expenditure items such as the hiring of a convention coordinator and the provision of childcare service, it is likely that future contributions to build up the endowment account will not match those of the previous years. The Association may even have to draw from the endowment money if it desires to enhance its membership services and achieve fiscal independence from the institution hosting the headquarters — notwithstanding that the proposed FY2002-03 budget is projecting an amount of surplus (\$87k) that is considerably larger than other such projects in the recent years.

Fiscal Year 2000-01

As is customary, professional auditors reviewed the Association's books after the close of FY2000-2001 (as of June 31, 2001). For FY2000-2001, the Association received an aggregate income of about \$598k and incurred expenses of about \$480k. Thus, we ended FY2000-2001 with a surplus of about \$117k. Of that latter amount, \$105k was used as carry-forward to support operations in FY2001-02. The balance would go into the endowment account.

Fiscal Year 2001-2002

This period refers to the current (ongoing) fiscal cycle ending in June 2002. Given the usual delays in invoicing and payment, we have only very incomplete and preliminary figures for the actual amount of income and expenditure for this fiscal cycle so far. In order to receive the Governing Council's approval, the budget for FY2001-02 was prepared before the Chicago convention in February 2001. This requirement necessitated making rough forecasts of revenues and expenses, which could be subsequently affected by the actions taken by Governing Council at the convention.

The FY2001-02 budget presented to the Governing Council at the Chicago meeting projected gross income and gross expenses each at about \$522k. This proposal thus expected a roughly balanced ledger. At the Chicago meeting, the Governing Council voted on several budgetary items, including affirmative resolutions to raise the amount allocated for travel grants by \$5k, to provide childcare service at the New Orleans convention with an estimated cost of about \$10k, to add \$8.5k of unspent money from FY2000-01 to the amount allocated for workshop grants, to support the application of extra revenues from book exhibition for staff merit raises, and to retain ISA's seat on the International Social Science Council and other such bodies. The revised FY2001-02 budget states aggregate income of \$563k and aggregate expenses of \$581k. On the expenditure side, the revised figures reflect those additional items just noted and some modest increases in personnel costs and the use of unspent travel grants for the Chicago convention to support needy colleagues for the attendance of the Hong Kong convention. On the income side, this revision stems from the realization of a substantial increase in the carry-forward from FY2000-01 from \$65k as originally projected to \$105k as noted earlier. It also reflects an upgrade in the projected income from this convention in New Orleans. These revised figures anticipate that the Association will end FY2001-2002 with a deficit of about \$18k. The actual size of this deficit could be smaller because we have historically used rather conservative estimates of revenues. Nevertheless, in contrast to past years, there will be less money available to be invested in the endowment accounts and/or to be used as carry-forward to support the following year's operations.

Fiscal Year 2002-03

The budget being proposed for FY2002-03 projects aggregate income of \$687k and aggregate expenses of \$600k (representing an increase of 22% and 33% respectively over FY2001-02). In its present form, a surplus of \$87k is projected. While this figure presents a much more favorable situation than the possibility of a small deficit for FY2001-02 noted in the last section, it is smaller than the customary amount (\$105k in the recent past) that has been applied as carry-forward to support operations in each subsequent fiscal year. For the reasons already stated, these projections are very tentative and constitute only preliminary estimates pending actions by the Governing Council at the New Orleans meeting.

Several items in the proposed budget are important to note. We start on the income side.

The ISA's publication contract with Blackwell is coming up for renewal. We are expecting that the new contract will give a huge revenue boost to the Association. The negotiation with Blackwell so far promises an increase of \$100k in royalties (from \$75k

in FY2001-02 to \$175k in FY2002-03) and a separate increase of \$40k in staff subvention (from \$30k to \$70k). The terms of the new contract are subject to the Governing Council's approval. The proposed budget assumes approval of the new contract. If this assumption turns out to be unwarranted, the budget will have to be revised in major ways since so much of the Association's projected income (36%) is expected to come from this source.

Another hugely important source of income for the Association is activities related to its annual convention. The New Orleans convention is expected to provide \$195k or nearly 35% of ISA's total projected income for FY2001-02. It is possible that participation in the Portland convention next year will not be as high. Therefore, the FY2002-03 budget is estimating only a revenue of \$175k from Portland. Still, even this amount constitutes about 25% of the Association's total estimated income.

Membership dues have historically provided the third largest source of income for the Association. As already mentioned, we have instituted the increase in dues approved by the Governing Council in Los Angeles. At the same time, it seems that the number of ISA members has stabilized and is unlikely to rise significantly in the near future. Therefore, FY2002-03 is expected to bring in about the same amount of money from membership dues (\$125k) as FY2001-02. This figure amounts to about 18% of the Association's total expected income.

Turning to the expense side, personnel costs are assuming an increasingly large part of the Association's obligations, coming to almost 40% of its total projected disbursements in FY2002-03. This increase reflects in part the hiring of additional headquarters colleagues as stated earlier in this report as well as last year's report. It reflects the implementation of the Governing Council's previous mandate in pursuit of the long-term goal of institutionalizing and professionalizing the Association's staff infrastructure. It also includes merit raises that are necessary for retaining and recognizing colleagues with meritorious performance.

The Governing Council has previously also mandated the enhancement of various membership services. Childcare service and travel grants are two such items that have already been mentioned. Another expenditure item in this area is the Association's support for workshop grants, which include the goal of enhancing the professional development of young colleagues. The pursuit of the Association's stated mission of networking with non-North American counterparts means additional investment in staff time and Association's money to prepare for overseas conferences.

Still two other expenditure items may be of interest. As members increasingly pay their dues and convention registration by credit card rather than by personal check, the amount of bank fees levied on the former kind of transaction rises (to an estimated \$10k in FY2002-03). As well, the fees paid by the Association for audit have gone up to \$6k.

The other proposed expenditure items, such as for office equipment and travel by the Association's officers, follow the pattern set by previous allocations or are being adjusted incrementally to reflect inflation.

As already mentioned, we have traditionally relied on one year's surplus to help finance the operational expenses for the next year. We have also traditionally used part of this surplus to build up the Association's endowment assets. The current income and expense patterns suggest that much of the future projected surplus, perhaps all of it, will

have to be used to fund continuing operations rather than enhancing endowment portfolios. Indeed, if current trends continue, the Association may someday have to draw on its endowment money to support its ongoing operations. The Finance Committee has considered these factors, and supports the proposed budget for FY2002-03.

Endowment Funds

In pursuance of the instructions of the Governing Council and the Executive Committee, the Association made investments in low-load and socially responsible mutual funds using a cost-average approach.

At the end of FY2000-01 (i.e., June 30), the values of ISA's endowment accounts are as follows:

Solomon Smith Barney	Social Awareness Fund	\$137k
Pax World	Investment Fund	\$104k
Domini	Social Equity Fund	\$82k
	Total	\$321k

On June 30, 2000, the market value of these investments stood at \$328k. Therefore, there had been a loss of about 2% over this one-year period.

At this writing, the latest statement from Salomon Smith Barney Social Awareness Fund indicated a market value of about \$114k on December 31, 2001 and the figure from Domini Social Equity Fund was \$77k on the same day. The 2001 year-end figure for the Pax World Investment Fund is not yet available to me as of today.

APPENDIX: ISA HQ RECOMMENDED BUDGET

GENERAL OPERATING ACCOUNT

GENERAL OPERATING ACCOUNT	Budget	Actual	Budget
ITEM NAME	FY	FY	FY
ITEM NAME	2001-02	2001-02	2002-03
INCOME			
Carry Forward (Surplus / Endowment Transfer)			
Carry Forward (Surplus / members service)	\$105,000.00	105,000.00	\$105,000.00
ISA Membership			
Net Membership (without Region or Section dues)	\$125,000.00		\$125,000.00
ISA Sales			
Mailing Lists	15,000.00		\$15,000.00
Convention Papers & Back Issues			
Employment Advertising on Web Page	2,500.00		\$2,500.00
Blackwell			
<i>Blackwell</i> Royalties	75,000.00		\$175,000.00
ISA Journals:Staff Subvention (from Blackwell)	30,000.00		\$70,000.00
Interest on Bank Accounts	10,000.00		\$10,000.00
Award Income			
Convention Income (New Orleans)	195,000.00		
Convention Income (Portland)			\$175,000.00
INCOME SUBTOTAL	\$557,500.00		\$677,500.00
Hong Kong Income	5,000.00		
Hong Kong Carry Forward: Future Internatl Planning			\$10,000.00
INCOME TOTAL (inc Hong Kong Carry Forward)	\$562,500.00		\$687,500.00

EXPENSES

Publications

Blackwell Publishers	45,000.00		\$0.00
ISQ - Iowa State	9,000.00	9,000.00	\$9,000.00
ISQ Subvention	12,000.00		\$12,000.00
International Studies Review - Brown/Watson Institute	9,000.00	9,000.00	\$9,000.00
ISR Subvention	12,000.00		\$12,000.00
IS Perspectives	14,000.00	14,000.00	\$9,000.00
ISP Subvention	6,000.00		\$12,000.00
Publication Grants			\$25,000.00

Personnel

Wages/Salary

Executive Director (Salary Supplement)	9,500.00	9,500.00	\$12,100.00
Research Budget (2002-03 Budget)	5,000.00		\$5,000.00
Director of Administration (Dana Larsen)	56,500.00	56,500.00	\$65,000.00
Payroll Taxes & Benefits	12,500.00	10,500.00	\$15,000.00
Health Insurance	2,000.00	2,000.00	\$2,000.00

Computer Technology Specialist	42,500.00		\$45,000.00
Benefits & Taxes for Computer Tech Spec.	10,500.00		\$11,250.00
Administrative Associate (salary supplement)	6,000.00		\$7,000.00
Convention Coordinator	35,000.00		\$37,500.00
* Convention Support Staff Position			\$30,000.00

Contract Services

Work Study Services	3,000.00		\$3,000.00
Summer Student Services (2001)	3,000.00		
Summer Student Services (2002)			\$5,000.00
Staff Development/Training	1,000.00		\$1,500.00

Office Operations

Repairs	1,000.00		\$1,000.00
Printing	4,000.00		\$4,000.00
Photocopying	1,500.00		\$1,500.00
Mailing Expenses	6,000.00		\$6,000.00

Telephones	5,000.00	\$5,000.00
Telephone Equipment		
Telephone Lines		
Long Distance		
Permits & Fees	500.00	\$500.00
Web Server Fees to Univ. of Colorado	600.00	\$600.00
Office Supplies	3,000.00	\$3,500.00
Food & Entertainment	250.00	\$250.00
Insurance (Office Insurance)	600.00	\$600.00
Liability (Director & Officers)	1,700.00	\$1,700.00
Bank Fees	8,000.00	\$10,000.00
Dues Memberships (UN/NGO)	300.00	\$300.00
ISSC		
Office Equipment	6,000.00	\$7,500.00
Computers		
Computer Hardware		
Computer Software		
Computer Repairs		
Computer Supplies		
FAX & Printers		
Office Furniture		
ISA Committees		
Long-Range Planning	0	
Professional Development	0	
Travel		
ISA Exec. Director	7,500.00	\$7,500.00
Staff	1,500.00	\$2,500.00
ISA President: Bueno de Mesquita	7,500.00	
President-Elect: John Vasquez		\$7,500.00
Past-President: Craig Murphy		
Treasurer (Steve Chan)	1,500.00	

Treasurer (Deborah Gerner)			\$1,500.00
Financial Advisor (Steve Przewocki)	1,000.00		\$1,000.00
Taxes (IRS 990 & 991 Taxes)			
Professional Services			
Legal Consulting	500.00		\$500.00
Tax Preparation & Consulting	500.00		\$500.00
Audit Fees	5,500.00		\$6,000.00
ISA Workshop Grants	36,000.00		\$28,000.00
ISA Meetings (APSA Executive Committee)	3,000.00		\$3,000.00
Dues Memberships (UN/NGO)	300.00		\$300.00
Awards			
Sprout Award			
Carl Beck Award	300.00		\$300.00
Quincy Wright Award			
Karl Deutch Award	500.00		\$500.00
Alexander George Award	500.00		\$500.00
Cox Award			
ISA Annual Convention			
Program Chairs - New Orleans	10,000.00	11,400.00	
Program Chair -Portland			\$10,000.00
Convention Expense	75,000.00	3,600.00	\$75,000.00
Travel Grants	55,000.00		\$60,000.00
ISA Convention Staff Support	5,000.00		\$10,000.00
Child Care	10,000.00		
Program Chair Awards	2,000.00		\$2,000.00
Merit Pay Pool (direct bonuses)	8,000.00		\$8,000.00
Merit Pay Pool (factored into salary \$'s)			
* Supplemental Computer Support		3,500.00	
* Half-Time Supplemental Staff Position - Eva		12,000.00	
Hong Kong Conference Expenses	4,000.00		\$0.00

Hong Kong Travel Grants	12,500.00	12,000.00
Refunds & Credits		
Subscriptions		
Miscellaneous	1,000.00	\$1,000.00
Expense Sub-Total	\$580,550.00	\$595,400.00
Budapest Conference Planning Expenses		\$5,000.00
Expense Total (inc. Budapest)		\$600,400.00
Net Transfer to Endowment		
DEFICIT/SURPLUS		\$87,100.000
TOTALS FORWARD		

4) New Orleans Program Chairs' Report

Suzanne Werner and David Davis will provide an oral report to the Governing Council.

5) Report on the Child Care Project

The Governing Council authorized an experiment to implement a high quality child care program in New Orleans, with the explicit purpose of determining the value of the experiment at its 2002 annual meeting. The Governing Council also authorized a \$10,00 increase in the 2001-2002 budget for this purpose. Here are the summary results of the program:

1) **Usage:** Authorization was given for a range of 12-20 slots for the child care program. As of the end of November (three and one half months prior to the annual conference) virtually all of the 20 slots were filled. A waiting list was created but applicants were advised not to expect any of the slots to reopen. Nevertheless, five people signed up for the waiting list, and were told in the beginning of January that their requests could not be filled. We believe that many others—told that the slots were full—did not bother to get on the waiting list.

It is difficult to estimate, using the waiting list, how many people could not be accommodated. What we do know is that the entire allotment was used. The use of 20 slots compares well with the reported experiences at APSA: while we cannot confirm these figures, we are told that the maximum usage at APSA (with an attendance that is about three times that of ISA) has ranged from 20 to 55 slots.

We can assume that the experience with usage this year indicates a need for subsidized child care services. At the same time, there was a concerted effort to make sure that the project did not fail. In the absence of such effort, we don't know how many people would utilize the service.

2) **Costs:** The costs of the program were designated from endowment resources. In New Orleans, the cost breakdown for the childcare project is as follows:

a) Program labor and costs:	\$9200
b) Supplies for room:	\$ 616 (cribs, hi chairs, etc) ¹
c) Hotel room for program mgr	\$ 710 (5 nights)
d) Parking for local staff	\$ 336 to 448 (depending on whether we end up with 6 or 8 locals)

Total estimate: \$10,862 to \$10,974²

Total estimated revenue received: \$2,000

¹ Note: Typically these supplies should run higher, but Jeanne White was able to negotiate some free items with the hotel.

² Note: These are estimated costs; they may go up or down a bit, depending on some last-minute adjustments to the program.

Report on International Conferences: Budapest and Latin America, Annual

(This will be an oral report from Tom Volgy on developing conditions for these conferences)

Publication Committee Reports

TO: ISA Governing Council
FROM: Karen Rasler, Chair of ISA Publications Committee
RE: Annual Report

The ISA Publications Committee (composed of Deborah Larson, Jacek Kugler, Nils Petter Gleditsch, Douglas Van Belle, Margaret Hermann, and ex-officio members, Mark Boyer, Patrick James, Linda Miller, Michael Ward and Thomas Volgy and myself) dealt with three major issues this year: the selection of an editorial team for *International Studies Review*; consideration of a new contract extension offered by Blackwell for ISA's three major journals; and deliberation on a \$25,000 editorial grant for each of the editorial teams of *ISQ*, *ISR* and *ISP*.

Regarding the first issue, the Committee considered three proposals for editorship of the *International Studies Review*. (Margaret Hermann and Linda Miller recused themselves from the discussions.) Professors Thomas Biersteker and Linda Miller submitted a joint proposal from Brown University and Wellesley College requesting that their editorship be renewed for a second term. Professor Margaret Hermann from Syracuse University put forward a proposal with Robert Woyach who together with Professor Hermann founded and edited the initial *ISR* from 1994-1999. Professors Miroslav Nincic, Emily Goldman and David Kyle from the University of California, Davis tendered the third proposal. I will say at the outset that the Publications Committee unanimously recommended that the editorship of *ISR* be awarded to the Syracuse team. Let me explain our reasoning.

Our deliberations centered on three criteria: a) the scholars' reputation and experience; b) the budgetary resources at stake; and c) the mission statement framed in each proposal. On the first criteria, the Publications Committee believed unequivocally that the proposed editors are excellent scholars and leaders in their respective sub-fields. We were pleased to have received such strong offers by outstanding individuals.

Regarding the second criteria on budgetary resources, the Committee rank ordered the UC-Davis proposal as the weakest. Although the financial resources presented by the UC-Davis team were respectable, the Committee was more impressed with the significant financial support that the local institutions at Brown/Wellesley and Syracuse were willing to provide to the journal for travel and staff. Since these resources would enhance the quality of *ISR*, the Brown/Wellesley and Syracuse proposals were rated higher.

The Committee's recommendation was largely determined by our last criteria – the nature and style of the journal. In this matter, the UC-Davis proposal was considered the weakest due to the view that although the mission statement was balanced and

judicious, its approach was less creative or innovative relative to the other two proposals. Our debate eventually centered on a comparison of the old *ISR* under Professor Hermann’s editorship and the current *ISR* led by Professor Linda Miller. Members maintained that unlike the old *ISR* the current *ISR* had too few book reviews and too little space for longer (or more) articles given the style and format of the publication (e.g., large font size and footnote presentation). To give the journal a “Brown/Wellesley” stamp, the editors had sacrificed space and appeal to the broader ISA community. Committee members also assessed the articles in the old *ISR* as deeper, more reflective and pedagogically more useful than the articles that have appeared in the current *ISR*. Finally, the editorial philosophy of the old *ISR* (which is also reflected in the present Syracuse proposal) was viewed as broader and more inclusive than the current *ISR*. In consideration of these factors, we determined that while the Brown/Wellesley application was clearly acceptable on its own terms, it was not as attractive in comparison to the Syracuse proposal. Therefore, we recommend that the ISA Governing Council award the editorship to Professor Hermann at Syracuse University.

On the second issue, the Publications Committee strongly endorsed Blackwell’s contract proposal for ISA’s three journals – *ISQ*, *ISR* and *ISP*. The table below outlines the details of the new contract in comparison to the old version. Tom Volgy, who expertly negotiated the new terms of the contract extension, reports that ISA will derive a guaranteed minimum of \$200,000 annually with the potential for more depending on Blackwell’s projected royalties over the next six years. In view of the attractiveness of the new contract as well as the excellent working relationship between ISA and Blackwell over the last 12 years (that has resulted in two new additional journals, a healthy revenue return for ISA and considerable assistance in overseas conferences), the Publications Committee recommends that ISA support Blackwell’s new proposal.

Conditions		Old Contract	New Contract	Change in Benefit
Membership subscription costs for ISA		\$14 per member	No Cost	+\$45,000 for ISA
Journal Subventions		\$30,000	\$70,000 +CPI adjustment	+\$40,000 for ISA
Royalties		25%	38%	+13% for ISA
Guaranteed floor for Royalties		\$50,000	\$175,000	+\$125,000
Projected royalties in 2003		Royalties in 2000 = \$100,000	\$360,000	
Start for new contract date		Contract ends in 2003 Dec.	New contract would start in 2003 January	New terms start one year earlier
Length of contract		Five years	Six years	

Finally, the Publications Committee requests that ISA set aside \$25,000 annually for an “editorial grant program” that would be made available to ISA’s three journal editors. The Committee recommends that funds be allocated equally to the three editorial teams. By the end of the budgetary year, the editorial teams would be expected to send a report to the Publications Committee explaining how the monies enhanced their journal and benefited the membership. Subsequently, the Publications Committee would adjust any future allocations on the basis of these reports. This proposal, of course, depends on ISA’s acceptance of Blackwell’s new contract. We urge the Governing Council to support both of these proposals

APPENDIX: ISP ANNUAL REPORT

Annual Editorial Report 2001

International Studies Perspectives (ISP)

www.lib.uconn.edu/~mboyer/ispindex.html

isp@uconnvm.uconn.edu

Submitted by **Mark A. Boyer** (University of Connecticut)

On behalf of the **Editorial Team:**

Mary Caprioli (UMass-Dartmouth)

Robert Denemark (University of Delaware)

Elizabeth C. Hanson (University of Connecticut)

Steve Lamy (University of Southern California)

Jennifer Sterling-Folker (University of Connecticut)

Tara M. Lavalley, Managing Editor, (University of Connecticut)

In contrast to the first 16 months of our editorial term (AY 2000 plus four months in 1999), 2001 found us moving into a more regularized editorial process. This meant several things for our team:

- The review process and the challenges facing a multi-university editorial team went more smoothly during 2001.
- The production process, at least partly because of the continued good relationship we have with Blackwell, proceeded well. Blackwell has been flexible on deadlines and has been willing to work efficiently and pleasantly with some of the stresses that occur during the production of journal issues (e.g., late submission by authors, neglect of style guidelines, etc.). In almost all instances, even when we have pushed the production deadlines, Blackwell's staff has done a remarkable job of getting the issues in ISA members' hands on time.
- Allowed the Editors to begin thinking more about the ways we can continue to improve ISP and broaden our submissions and readership.
- Our average time for review from receipt to decision letter was **59.37** days (for both regular submissions and commissioned articles).

Major Developments and Projects in 2001

- For Volume 2 (2001), we increased from 3 issues per year at 80 pages each to 4 issues at 120 pages each. This change allowed us greater flexibility, especially regarding some special projects (discussed below), and eliminated the page constraints we faced during our first year of publication. This also meant, though, that we have continued to rely on a significant amount of commissioned work. For the most part, the articles published in our Pedagogy, Visions, and Profession sections came through the normal review process. For the Policy section, however, we continue to reach out to the practitioner community, and we need to continue to raise our profile in this area. Exact numbers for commissioned versus normal submissions appear below. Please note that all articles, commissioned or

- regular, undergo peer review. Those who review commissioned manuscripts are informed of their status.
- We worked on three special projects this past year. One appeared in print in Volume 2, while the other two will appear in Volume 3. They are:
 - A special symposium on teaching undergraduate international studies. Based on Craig Murphy's presidential address, we asked several scholar-teachers to draft short commentaries on the address. These comments were presented and discussed on an ISP/ALIAS sponsored panel at the Chicago convention. The end result appeared in the November 2001 issue.
 - Another Chicago ISP/Diplomatic Studies co-sponsored panel produced a symposium on the theory and practice of diplomacy and negotiation. This set of articles will appear in the May 2002 issue. The Editors have Paul Sharp (UMinn-Duluth) to thank for coordinating this panel and serving as a special quest editor for the group of papers.
 - "The Africa Project" (as the Editors have come to call it) – As we mentioned in last year's report, Tim Shaw (Dalhousie) suggested we examine *Power, Wealth, and the Global Order: An International Relations Textbook for Africa*, edited by Phil Nel and Pat McGowan. Don Gordon (Furman) drafted an extended review and commentary on the volume and four others (from Russia, Slovenia, Korea, and Venezuela) will comment on how this "regional" approach to teaching international studies might be adapted for their country/region. We plan for this to be published in the August 2002 issue.
 - The ISP Forum – We have continued to get feedback and debate on work published in ISP. Three of our four Volume 2 issues contained a Forum section. At the very least, this tells us that people are reading ISP with interest. But beyond that, it is clear that the work we are publishing is spurring debate and prompting others to think and write on topics of interest. We hope this trend continues.
 - Pieces on Our Craft – Our "back inside cover" pieces have provided us with the ability to publish some short, creative and provocative pieces in the pages of ISP. They have also allowed us the ability to do some rather time-dependent pieces, given that we solicit these just prior to our "out-the-door" date for an issue. Most prominently, "The Roadrunner and Coyote Guide to IR Theory" prompted a small flood of emails to the ISP offices.

Editorial Challenges for 2002

- When we started ISP, we asked our Editorial Board to serve for a three-year term. As a result, the term for current board members will end at the close of 2002. Our plan is to ask about one-third to one-half of the current board members to continue and invite newcomers to join the Board.
- We plan to continue to work hard to expand our submissions. When our editorial term ends in December 2004, we would like to turn over to a new editorial team a journal that is largely self-sustaining. In particular, this past year we sent out many queries about submissions from papers we saw listed in the ISA and APSA

programs. We would like to reach out more broadly to other disciplines and associations this coming year. In addition, we plan to undertake a concerted effort to raise our profile in the practitioner community. The proposed “editors special projects fund” resulting from the new Blackwell contract (if approved by the Governing Council) may provide some additional resources to our team for these outreach/publicity efforts.

- At the end of this academic year, we will be losing our outstanding Managing Editor, Tara Lavallee. Ms. Lavallee has done a superb job and has been with our team from the very start. Her professionalism, breadth of international studies knowledge, and unflappable personality has been an ideal fit for the journal’s needs during our first almost three years. She will be greatly missed, but we also want her to finish her Ph.D. work and get out into the real world of academia. As a result, we will be seeking a new Ph.D. student to assume her responsibilities starting in the summer of 2002.

Gender Breakdown for Submitted (Non-Commissioned) Manuscripts (total =57)

NOTE: numbers includes pending from 2000 carry-over into 2001

Female (incl. all female co-author teams)	Male (incl. all male co-author teams)	Mixed Gender Co-Author Teams
Total submitted: 18	Total submitted: 37	Total submitted: 1
Accepted: 8	Accepted: 11	Accepted: 0
Rejected: 3 (includes requested resubmissions)	Rejected: 12 (includes requested resubmissions)	Rejected: 1 (includes requested resubmissions)
Result Pending: 3	Result Pending: 7	Result Pending: 0
Did Not Review: 4	Did Not Review: 7	Did Not Review: 0

Gender Breakdown for Commissioned Manuscripts (total =26)

Female (incl. all female co-author teams)	Male (incl. all male co-author teams)	Mixed Gender Co-Author Teams
Total submitted: 7	Total submitted: 17	Total submitted: 2
Accepted: 3	Accepted: 14	Accepted: 1
Rejected: 2	Rejected: 3	Rejected: 0
Result Pending: 1	Result Pending: 0	Result Pending: 1
Did Not Review: 1	Did Not Review: 0	Did Not Review: 0

APPENDIX: ISR ANNUAL REPORT

To: Thomas Volgy, Executive Director, ISA, and the Governing Council
From: Linda B. Miller, Editor, ISR
Re: Annual Report, 2001 REVISED

I am pleased to report on a very productive third year for ISR under the joint sponsorship of Brown University and Wellesley College. We attribute our continued success to a very careful, refereed selection process of longer reflective articles, review essays that consider three or more volumes of the newest literature in diverse fields, together with single and double reviews of volumes in foreign languages as well as in English. ISR has become truly international during our stewardship and continues to set a high standard for the future, as will be evident to the Governing Council.

Our main goal of deparochializing international studies commands wide respect as seen in the rising number of unsolicited manuscripts received in 2001. As in earlier years, we have welcomed the insights of historians, economists, sociologists, anthropologists, geographers, demographers and political scientists. We have also included practitioners.

The caliber of our contributors, who range from beginning graduate students to full professors has risen, in part due to our emphasis on an attractive, readable font size, together with footnotes rather than in-text references. Authors know that these stylistic features enable our professional managing editor and free-lance copyeditor to transform their often jargon-filled prose into persuasive text in the Spring and Fall issues we produce. Significantly, the current ISR is serving as a model for the new APSA review journal to begin in 2003.

There were several less positive experiences this year. First, the Special Issue, due to appear in the summer and handled elsewhere, was so far behind its schedule that the production and distribution of our Fall issue was delayed until January. In addition, the continuing upheaval at Blackwell as they tried to complete their internal reorganization created a lot of backing and filling as we “educated” a second Associate Publisher and a fourth Production Editor! Nevertheless, with much hard work and good will, we managed to proceed in advance of their production schedule on our end, only to be frustrated by the delays on their end. Confusion over the length of our contract with ISA also took up much time and effort. Eventually, we were told that the Governing Council had approved a recommendation of the 1998 Publications Committee that our term should be for four years in order to stagger the terms of ISQ and ISR. We had not been informed about this when we were awarded the advertised 5 year contract for ISR.

In contrast, communication between ISR and ISP and ISQ continued to be exemplary, with manuscripts exchanged, if, for example, a submission was more appropriate for one of the other journals. Also communication with the Publications Committee via its new Chair was entirely professional. While we expressed our strong objection to the wording of their current recommendation to the Governing Council,

especially the subjective vocabulary describing the current ISR, we support the established ISA principle of rotating the journal contracts and editorial teams. We anticipate a smooth transition as ISR reverts to its founder in 2003, perhaps to reappear in the old Mershon format and style. Authors are being directed to contact Syracuse re: future contributions at the appropriate time.

My editor's note in the Fall, 2002 issue will explain in detail how, in the space of four short years and eight substantial issues, we will have kept our promise to bring some fresh air into the study of international relations theory and practice, in part by publishing work on such subjects as democratic governance, linguistic analysis, information technology, and the role of religion, including Islam, topics often beyond the usual scope of IR journals.

For now, I submit with this narrative a quantitative analysis of our achievement, which speaks for itself. It is most profitably read in the light of the Publication Committee's report to the Governing Council with its recommendation to return ISR to the previous editor and its concern about the actual number of books reviewed by the present editorial team during our tenure.

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To: Governing Council, ISA

From: Thomas J. Biersteker, Chair, and Linda B. Miller, Editor, ISR

Re: ISR Statistical Profile, Volumes 1-4; 1999-2002, as of Jan. 15, 2002

Here is a numerical picture of what ISR has published since we assumed its leadership with the Spring issue of 1999. Figures include material accepted for the two issues of 2002. Note that these figures are broken down by category, the best way to assess the fulfillment of our mandate. All ISA sections have been represented more than once in each category.

1) Reflection and Reappraisal (longer thematic pieces)

a) Total # of essays, including roundtables that have multiple authors: 30

b) Total # of authors: 43

c) Nationality of authors other than the U.S.: Israel, 2; Germany, 1; Britain, 2; Canada, 3; Australia, 1

d) Total # of women authors: 12

e) Total # of contributors holding Brown or Wellesley appointments at time of submission: 5

f) Total # of contributors holding Brown appointment at time of later publication: 1

*g) Total # of books cited in Reflection essays through issues of 2001: 607

*h) Total # of books cited in foreign languages through 2001: 32

2) Review Essays (articles that place 3-4 new books in context)

a) Total # of essays: 21

- *b)Total # of books reviewed in this category: 76 (through 2001)
- c)Nationality of authors other than U.S.: 1 each from Britain, Germany, Mexico, China
Bangladesh, Israel
- d)Total # of women authors: 5
- e)Total # of authors who held Brown appointments at time of publication: 1
- f)Additional # of authors who had previously held Brown appointments: 2 former post-docs

3)Reviews (single and double)

- *a)Total # of books reviewed: 155
- b)Total # of contributors: 97
- c)Total # of women authors: 32
- d)Total # of authors holding Brown or Wellesley appointments: 13
- e)Total # of authors who had previously held Brown appointments: 5
- f)Total # of authors who had previously held Wellesley appointments: 1
- g)Countries of origin of authors other than U.S.:Mexico, Germany, France, Bangladesh,
Ireland, Northern Ireland, Canada, South Africa, Japan, Australia, Israel,
Britain, China

**N.B. Adding the number of books reviewed in the Review Essay category and the Review categories together the total through 2001 is: 231. Adding the number of books cited or discussed in the Reflection essays the total through 2001 is: 838

Response and Reaction (short rejoinders to previously published work in ISR)

- a)Total # of pieces: 3
- b)Total # of women authors: 1
- c)All authors are American and do not hold nor have ever held appointments at Brown or Wellesley

6) Nominating Committee Report

Below, you will find the results of the first election held under the newly amended constitution of ISA, followed by the nominating committee report.

RESULTS OF MEMBERSHIP VOTE FOR 2002-2003 ISA LEADERSHIP

OFFICE	VOTE		
	Yes	No	No Vote Cast
President:			
<i>Steve Smith</i>	94.5%	3.7%	1.8%
Vice Presidents (3)			
<i>Karen Rasler</i>	90%	2.3%	7.7%
<i>Gerald Schneider</i>	85.8%	4.6%	9.6%
<i>Michael Ward</i>	89.1%	2.6%	8.3%
Treasurer			
<i>Deborah Gerner</i>	94.7%	1.6%	3.7%

TURNOUT: According to the Constitution of the International Studies Association (as amended), an uncontested slate requires a minimum turnout of 20 percent of the membership in order to validate the election. We are pleased to note that the turnout for the election surpassed the 20 percent threshold (at approximately 25 percent).

ISA NOMINATING COMMITTEE REPORT

From: James Lee Ray, Chair, Nominating Committee

Subject: Recommendations from the Nominating Committee

August 16, 2001

Committee Members: Michael Barnett (*ex officio*), University of Wisconsin; Vesna Danilovic, Texas A&M University; Douglas Lemke, University of Michigan; James McCormick, Iowa State University; Alex Mintz, Texas A&M University; Susan Northcutt, University of South Florida; Frank C. Zagare, University at Buffalo.

PROCESS

The chair of this year's Nominating Committee served as a member of the Nominating Committee for the International Studies Association for a year in the 1970s that will go unspecified. As the chair recalls, the members of that committee met once, for about an hour, and completed their work. No resumes or letters of recommendation were reviewed. There were neither preceding, nor follow-up discussions.

I can report here that the process has become somewhat more complex in the intervening years. This year's committee began its work at a meeting during the 2001 Annual Meeting of ISA. (All members of the committee were present, except Susan Northcutt, who was absent because of a family emergency.) Executive Director Tom Volgy was there to provide valuable input. Michael Barnett, in his *ex officio* role as chairman of the committee in the previous year, was also a particularly valuable resource at that meeting. We had a good discussion, and agreed on the procedures that we would follow in the ensuing weeks and months.

A notice was sent out electronically to all members of ISA, encouraging them to submit recommendations for all ISA offices by June 1, 2001. I followed up later with a reminder by email to all section heads in the organization. I received numerous suggestions for nominees, by email, and by regular mail. I acknowledged receipt of all these nominations, and dealt with follow-up questions from many of those submitting recommendations. After the nominating period closed, I informed the committee by email regarding that list of people from whom I had received recommendations, and provided a list of people who had been recommended for nomination. Michael Barnett provided a list of people who had been considered for presidential nominations in the previous year. Members of the committee suggested a few additional names. I sent hard copies of all the letters, resumes, and supporting materials that I had received to the members of the committee.

There ensued a period of virtual discussions by email among the members of the committee. We focused first on the nomination for President, assuming that the choice for that office would have an impact in various ways on our choices for Vice Presidents. Regarding the office of Treasurer, I consulted previous Treasurers, and various other

sources. The committee agreed on a candidate, whom I contacted in July. Vigorous and numerous exchanges by email led up to an inter-continental conference call (one of our members was in Israel at the time) on July 12, 2001. That conference call focused on the possible nominees for President. We concluded our discussions regarding that office, and began to discuss nominees for Vice President. We found that we were not sufficiently close to a consensus on Vice Presidential nominees to reach final conclusions during the conference call. So we continued our discussions regarding Vice Presidential nominations by email, and reached a consensus by about the end of July.

RESULTS

There were, initially, disagreements and divisions within the committee regarding nominees for several of the offices in question. However, in the end, the committee came to support a slate of candidates in a fashion that can safely be described as virtually unanimous (*double entendre* intended). **President:** Steve Smith, University of Wales; **Vice-Presidents:** Karen Rasler, Indiana University; Gerald Schneider, University of Konstanz (Germany), and Michael Ward, University of Washington; **Treasurer:** Deborah Gerner, University of Kansas. I have communicated with each of these people. Each has agreed to serve in the designated positions, should they be elected.

LESSONS

Allow me to use the “lessons learned” portion of my predecessor’s report as a kind of sounding board for the analogous portion of this report. Michael Barnett stressed in his report last year that it is crucial for the committee to have a face-to-face meeting early in the process. His committee was unable to have such a meeting. Our committee was able to meet at the 2001 ISA convention, and I concur that it was a meeting of important benefits for the process. Presidents who select future members of the nominating committee might want to establish if possible that those they select will be able to attend this initial meeting of the committee. Michael Barnett also emphasized that it is extremely important to have a live exchange in a face-to-face setting, perhaps at APSA, in the final stage of the committee’s deliberations. But given the current structure of the process, it would not be possible to delay such a meeting until the APSA convention. The recommendations of the committee must be finalized at least a week before the APSA convention, during which the Executive Committee meets to consider and deliberate on those recommendations. A conference call, I believe, is an acceptable substitute, assuming that it is preceded by several weeks of exchanges among members of the committee by email. Finally, I would recommend a change, or basically an addition to the “call for nominations” message that is sent out to all the members of the organization in the initial stages of the process. That message should probably emphasize that those members wishing to offer suggestions for nominations ought to provide, if at all possible, resumes for their preferred candidates, along with supporting letters. Perhaps a majority of those who provided input to the committee did also provide resumes and supporting letters. However, some did not. The committee chair felt it inappropriate to approach these potential candidates to ask them for resumes. So, in some cases, did the people who submitted the names in question to the committee. On occasion, resumes for such people could be located on the internet, and when necessary I

found and distributed resumes and other web-based sources of information regarding numerous candidates to the members of the committee. But in some cases resumes were neither provided, nor could they be otherwise located. This lack of information was a disadvantage for some of the candidates recommended by members of the organization.

In conclusion, let me say that each of the members of this committee cooperated with me and their counterparts in an exceptionally professional, collegial, and efficient manner. The recommendations of the committee will not, of course, command universal assent. But I am confident that our deliberations have produced a distinguished slate of candidates for the positions of leadership within the organization, based on a thorough and intelligent consideration of the most relevant information, data, opinions, and issues.

7) Workshop Grant Committee Report

FINAL REPORT TO THE GOVERNING COUNCIL FROM ISA Workshop Grants Committee of Donald Sylvan(chair), A. Claire Cutler, Christian Davenport, Peter Haas, and Rose McDermott

The 2001-2002 ISA Grants Workshop Committee listed above issued a call for proposals early in the fall (see below); we received and reviewed ten (10) completed proposals this year. The overall quality of the proposals was felt by the committee to be relatively strong. The range of topics, fields of study, and participants were impressive. We have communicated the **eight funding awards** listed below, **totaling the \$36067 of the \$36,490** that was in our budget this year. The Governing Council will remember that this amount includes our normal \$28,000 allocation, plus the \$8490 that the Governing Council allowed us to hold over from last year because of our committee's judgment that there was not the depth in proposals last year meriting a full allocation of our funds.

ISA Workshop Grant Program Call for Proposals

The International Studies Association announces the deadline for 2001-2002 grants to support workshops of scholars drawn from the global international studies community.

Scope of Awards

ISA created the Workshop Grants program in 1992 to promote the interaction of scholars from different parts of the global international studies community. Workshops typically involve small groups of participants focusing on a significant research problem that stimulates cross-national examination or perspectives and engages the interests of several disciplines. Topics should be sufficiently well focused to allow in-depth exploration during the time proposed for the workshop. All participants are expected to present a paper on a relevant topic in order to attend the workshop. Funds may be used to support several types of workshops: to bring together authors for an edited volume; to plan for a collaborative research project; or to stimulate new approaches to the substance and analysis of a topic.

Eligibility

Proposers and at least 50 percent of proposed participants must be ISA members. Proposals from junior scholars are particularly encouraged. Workshop participants should be drawn not only from ISA's North American membership, but also from other parts of the world and should include junior scholars.

Funding

Grants will be awarded annually by ISA's Executive Committee upon recommendation by the Workshop Committee. Up to \$36,490 (U.S.) has been made available for 2001-2002 awards. We expect that several awards averaging \$4,000 to \$6,000 will be made. Funding may be used for travel and per diem expenses as well as other workshop costs. Proposers are particularly encouraged to link a workshop with ISA

national, regional, or section meetings. Funds will generally be available for up to eighteen months from the time grants are made.

Format

Proposals should be not more than five pages (single-spaced) with a title page listing name(s) of proposer(s), current affiliation, title of project, and amount requested. In addition, proposals must specify (1) the theme and purpose of the workshop, (2) how the project relates to previous research and theoretical developments, and (3) how the project will contribute to scholarship within one or more fields. Proposals must include a budget, budget justification, list of proposed workshop participants, their disciplines and affiliations, proposed dates and location, curriculum vitae(s) for proposer(s), and other financial support being sought or received. The curriculum vitae of the proposer(s), budget, and list of participants need not be included in the page limit.

Six (6) copies of the proposal, with accompanying budget, list of participants, and curriculum vitae(s), should be submitted by 15 September 2001.

Workshop Committee Proposals
International Studies Association
Social Sciences 324
University of Arizona
Tucson, AZ 85721 USA
Submission deadline
15 September 1999

Successful 2001-2002 Workshop Grants Proposals (arranged in alphabetical order by principal proposer's last name)

I. Workshop Organizers: **Alice D. Ba**, Julio Carrion, Daniel M. Green, Matthew J. Hoffmann (University of Delaware)

Workshop Title: **Contending Perspectives on Global Governance Workshop**

Amount Requested: \$10,500

Amount Funded: \$6000

The Contending Perspectives on Global Governance Workshop will explore the issue of global governance by bringing together scholars from a variety of analytical perspectives, across disciplinary lines, and around the world. Workshop participants will take part in focused discussions on the ways that world developments may call for new conceptual and practical approaches to questions of global governance and world politics. Specifically, participants will explore ideas about global governance, a term that is increasingly invoked by scholarly and policymaking communities to describe the

dynamics and demands of post-Cold War world politics. As yet, however, there is little consensus or dialogue about what global governance is or would entail. In holding this workshop, the workshop aims to clarify and assess the utility of global governance as a concept and approach to world politics in relation to world changes. Participants will also address methods for transmitting knowledge about global governance to students at various levels—undergraduate, master/practitioner, and Ph.D. The workshop will take the form of an ongoing dialogue comprised of two separate conferences, held over the course of 18 months, the final product being a scholarly book on the conceptual and practical utility of global governance, with chapters from the main participants as well as commentary from discussants.

II. Workshop Organizers:

Matt Davies

Political Science and International Studies
Penn State University – Erie

Magnus Ryner

Department of Government
Brunel University

Workshop Title: **The Political Economy of Unprotected Work in World Politics**

Amount Requested: \$6225

Amount Funded: \$6225

This workshop focuses on the consequences of the social forces of unprotected work for international and transnational relations. By “unprotected work,” we mean those producers who are not socially organized through workplace organizations and are increasingly unprotected by a weakened or unwilling state apparatus. People in these circumstances are by far the majority of working people and are crucial to the functioning of the global political economy, yet the role of these social forces is largely neglected in the study of world politics. The workshop participants will address a series of interrelated questions. First, the workshop will address the question of the ontology of international relations. Second, workshop participants will address the issue of subject formation through public spheres. Third, the workshop will investigate the relationship between modes of social organization and of mobilization. Fourth, the workshop will look into the “spillovers” from the emergence of new forms of social and political mobilization into political society. Finally, the workshop will address the implications of the analysis of global politics from the optic of labor for international relations scholarship.

III. Workshop Organizer: Dr. **Toni Erskine**

Centre of International Studies; University of Cambridge

Workshop Title: **Assigning Duties To Institutions: Debating Hard Cases**

Amount requested: \$7425

Amount Funded: \$5000

The purpose of the collaborate project of which this workshop will form a central part is to address the role of institutions as moral agents in international relations. In other words, this project seeks to explore whether collectivities such as states, nongovernmental organizations (NGOs), transnational corporations, intergovernmental organizations and, perhaps, international society itself can be considered to be moral actors and bearers of duties. It also endeavours to examine what such an assumption would mean for our understanding of international relations. How would it challenge existing theoretical frameworks? How would it affect our approach to practical problems in international relations? What would it mean for policy-making prescriptions? By addressing these questions, this project aims to introduce an important new research agenda to the study of international relations.

The theme of this workshop — which follows on from a workshop held in Cambridge, U.K. in November 2000 — demands that some of the difficult cases broached in the first meeting be discussed in detail. Do some institutions, and circumstances, provide particularly challenging problems for the claim that institutions can be assigned duties? Addressing the ‘hard cases’ in international relations for discussing the responsibilities of institutions requires that the theoretical framework already proposed for the project be tested in the context of particular events (such as the Kosovo campaign and the genocide in Rwanda) and in relations to specific institutions (such as the European Union, NATO and the United Nations).

IV. Workshop Organizers: Patricia M. Goff

Department of Political Science; University of Utah

Kevin Dunn

Department of Political Science; Hobart and William Smith Colleges

Workshop Title: **Identity and International Relations: Beyond the First Wave**

Amount Requested: \$4500

Amount Funded: \$4500

This workshop seeks to address many of the issues raised by the recent resurgence of interest in issues of identity and culture among scholars of International Relations. The workshop will be organized around four of the features most prevalent in discussions of identity and International Relations: alterity, the fluidity and dynamism of identities, the multiplicity of identities, and the constructedness of identities. We seek to explore these four features in an effort to unpack and theorize their implications for empirical work. In order to reflect the numerous and varied scholarly voices currently working on issues of identity and international relations, we have invited a number of predominantly junior,

but also middle-level, scholars to participate in this workshop. In addition, we have invited participants from the United States, Canada, Australia, the Netherlands, and Norway to reflect the diversity of international perspectives on these issues. We consider these IR scholars to be representative of a “second-wave” of identity scholarship in which empirical research is strengthening and expanding the theoretical advances made in the past decade.

Since the end of the Cold War, there has been a notable resurgence of interest in issues of identity and culture among scholars of International Relations (Lapid and Kratochwil, 1996; Katzenstein, 1996). While it is unlikely that identity and culture have suddenly emerged as factors in world politics, they are getting new, and in some cases renewed, attention as components of political science explanations of events and policies in the international arena.

IR paradigms dominant since the 1950s bracketed factors that might be associated with identity, in large part due to the manner in which so-called mainstream scholars conceptualized world politics. For example, neorealists identify the state as the primary actor in the international arena. States tend to be viewed as rational, unitary actors, thus discouraging any effort to “look inside” them to see what groups might be implicated in the policy process or what concerns, other than those relating to the preservation of state sovereignty, might motivate them. These questions have traditionally been left to scholars of comparative (read: domestic) politics. As a result, mainstream IR scholarship tended to assume that identity existed prior to the issues and events that formed the object of their inquiries. Katzenstein (1996) notes, for example, that (f)or realists, culture and identity are, at best, derivative of the distribution of capabilities and have no independent explanatory power. For rationalists, actors deploy culture and identity strategically, like any other resource, simply to further their own self-interests

V. Workshop Organizer: L.H.M. Ling

Institute of Social Studies; The Hague, The Netherlands

Workshop Title: UN Peacekeeping and Prostitution: Transforming Global Governance Rules in Sex Trafficking

Amount Requested: \$9293.60

Amount Funded: \$5000

Sex trafficking reflects a human tragedy of global proportions. An \$8 billion/year global business, it prostitutes almost four million people daily (IOM, 1997a, 1997b, 1996). Crime cartels utilize high-tech equipment, including weapons of war, to defend this lucrative trade. In Thailand alone, the sex economy (including drugs, smuggling, prostitution, and gambling along with trafficking in persons) raked in \$11-18 billion from 1993-1995, amounting to 8-13% of the country’s GDP (Truong, 2000). Sex trafficking thus racializes and sexualizes inequities between rich and poor, North and South, men and women, adults and children within as well as between countries. It is no coincidence that most targets of sex trafficking are considered “prostitutes of color” (including ethnic Caucasians from Russia and Eastern Europe) coming from poor, desperate economies (even if many are well-educated) while their clients are simply identified as “rich” (implying at least a middle-class background for men and sometimes women from the

North, men from Japan and other wealthy economies in Asia, Latin America, and the Middle East).

Of particular concern is an increasing connection between peacekeeping and prostitution. Though much-needed to stabilize warring regions in the world (e.g., Kosovo, Bosnia, East Timor, Guatemala, Albania, Western Sahara), peacekeepers under the auspices of the United Nations (UN) are trafficking in sex for both pleasure and profit. The Associated Press in Eastern Europe reports, for instance, that UN “officers forged documents for trafficked women, aided their illegal transport through border checkpoints into Bosnia, and tipped off sex club owners ahead of raids” (Kole and Cerkez-Robinson, 2001). Serbs and Albanians in the region have little trouble in overcoming their political-ethnic differences to collaborate in the prostitution business, coupling \$1.5 million/week (Kelmendi, 2001). Similar scenarios recur throughout the UN peacekeeping network, raising apprehension within the UN itself (Times of India, 11 April 2001).

VI. Workshop Organizer: Ido Oren, University of Florida

Workshop Title: Knowledge and Power in the Discipline of International Relation

Amount Requested: \$3000

Amount Funded: \$3000

Since World War II, a rather intimate relationship has developed between IR and the U.S. government. For example, Yale University’s Institute of International Studies, home of many of the discipline’s leading scholars in the early postwar years, served as an auxiliary research arm of the State Department. Deterrence theory, to use another example, was largely developed in the USAF-sponsored RAND Corporation. A recent magazine article reported that, though Vietnam drove a wedge between the government and social scientists, since the end of the Cold War collaboration between IR scholars U.S. intelligence agencies have been flourishing. Paradoxically, at the same time that IR has become attached to national interests, it has increasingly come to understand itself as a detached, disinterested science. As Alexander Wendt observed, the majority of contemporary IR scholars are committed to a, broadly speaking, “positivist” epistemology. Positivism, as Kratochwil and Ruggie put it, “Before it does anything else, . . . posits a radical separation of subject and object.” The goal of the workshop is to explore the theoretical and epistemological ramifications of the seeming incongruity between the presupposition of subject/object separation, which prevails in the mainstream of the discipline, and the actual history of IR’s implication in the politics which it studies. The workshop will be held at the University of Florida on March 22-23, 2002. Participants will include Ido Oren (organizer), Friedrich Kratochwil, David Campbell, R.B.J. Walker, Sammy Barkin and Daniel Monk. The workshop is projected to result in an edited volume or special journal issue.

VII. Workshop Organizer: Virginia Walsh

Workshop Title: Workshop on Institutions, Knowledge and Environmental Politics

Amount Requested: \$6400

Amount Funded: \$5000

Participants in the workshop on Institutions, Knowledge and Environmental Politics will (1) discuss the leading approaches to institutions and knowledge; (2) consider each in light of case studies; and (3) develop a prospectus for an edited manuscript. The first panel will bring together at least two approaches to institutions and knowledge: the coproduction model and action theory. The second panel will cover (a) intellectual property rights and access to genetic material; (b) institutions to enhance local community knowledge and participation in India; (c) the science of climate change.

VIII: Workshop Organizer: Paul Wapner, American University
Workshop Title: New Approaches to Global Environmental Politics

Amount Requested: \$1342

Amount Funded: \$1342

This one-day workshop will be held on Saturday, March 23, 2002 at Tulane University, New Orleans. It is supported by the International Studies Association (ISA), the Environmental Studies Section of the ISA, the Harrison Program on the Future Global Agenda at the University of Maryland, and American University. It is open to all Environmental Studies Section members (with a cap of 60 participants).

The workshop aims to cull recent understandings of fundamental issues in global environmental politics in an effort to stimulate new research agendas. Scholars of International Relations have been studying transnational and global environmental issues since at least the 1960s. Over the past few decades, the number and quality of environmental challenges have changed as have political institutions and movements attempting to respond. Additionally, theoretical understandings of politics and knowledge have evolved creating a lively, complex and, at times, sprawling discipline. Amidst these changes, perennial issues continue to demand thought and attention. For example: What are the main causes of environmental harm? How do we explain the emergence, and account for the performance, of international environmental regimes? What role do nonstate actors play in global environmental governance? How effective is international or global environmental policy? The workshop will create a forum in which ESS members can reflect together on these issues and articulate potential areas for future research.

The workshop will consist of a set of discussion groups (of approximately 20 participants each) organized around the themes mentioned above. No formal presentations will be made; rather, questions will be posed to stimulate sustained conversation. Each session will be led by a facilitator who will moderate discussion and ensure that the conversation flows and moves in important directions. The idea is to generate as much participatory deliberation as possible. Each participant will submit a single-page paper on one of the four issue areas to be discussed. Papers will be posted on a webpage and will serve as background to the discussions. Aside from identifying and clarifying future lines of research, the workshop will also serve to bring more intellectual cohesion to the Environmental Studies Section.

8) Long Range Planning Committee Report

(There was no written report available from the Long Range Planning Committee at the time the agenda was compiled and sent out.)

12) Professional Development Committee Report

2001 Annual Report for the Standing Committee on Professional Development

Chair: Alan Lamborn (Colorado State University)

Members: Brian Efird (Decision Insights, Inc.); Judith Goldstein (Stanford University); Gregory Sanjian (Bucknell University); Michael Simon (SPARTA, Inc.); Kiron Skinner (Carnegie Mellon University); Jean Garrison, ex-officio (University of Wyoming).

ISA 2002 Annual Meeting

Panels and Workshops. The Committee discussed a variety of proposals for the panels and workshops that it might sponsor for the 2002 Annual Meeting. The Committee overwhelmingly rejected the possibility of expanding its activities into a discussion of the political and intellectual state of the field, deciding instead to regard the “tools for individual success” dimension of our charge to be the foundational responsibility of the Committee. Given the evolving job market in international studies, the Committee thought it was important to create a panel that focused exclusively on non-academic careers to go along with a second, more traditional, one on academic careers.

The academic careers panel was designed to focus on three topics: landing a good job (letters of application, preparing a cv, interviewing); doing the job well (managing the trade-offs between publishing and teaching, finding appropriate publications, getting good feedback on teaching and research); the meaning and purpose of an academic career. The non-academic careers panel was to feature individuals from the private sector and government who would describe the opportunities available in business and government consulting, country analysis for financial institutions, intelligence/agency work, and NGOs. The intent was to provide young scholars with an idea of the range of jobs available outside academia, the skills necessary to obtain non-academic employment, and the best way to market themselves for a non-academic career track.

Unfortunately, the plan to offer a non-academic careers workshop fell apart when the people who had agreed to participate withdrew because of the uncertainties created in their institutions in the aftermath of September 11 and no new panelists were willing to commit. Given this situation, Brian Efird volunteered to do a non-academic career piece in a consolidated panel.

Reception. There was considerable initial enthusiasm for sponsoring a reception that would bring together ISA members at various stages of their careers and also provide an opportunity for those interested in non-academic careers to meet with the panelists from that workshop. However, an examination of the costs involved,

the chances of success in soliciting funds, and the wisdom of allocating funds for that purpose led us to drop the effort.

General Meeting. The Committee will solicit suggestions on panels for the 2003 convention – and other possible activities – at the General Meeting.

Other Activities

Regional Workshops. Last year’s annual report indicated considerable support for conducting workshops at regional meetings. While the Committee did not submit a request to support such activities to the Workshop Grant Competition this year, we will assess the level of interest in pursuing this idea at this year’s General Meeting.

Committee Membership. Under the Committee bylaws the membership is to serve two-year staggered terms. However, with the exception of Jean Garrison (who stayed an extra year to provide some continuity), all of this year’s members are new. After consulting with Tom Volgy, it was decided to ask half of the existing membership to serve a 3rd year in order to create the basis for staggering the terms the next time around. Recommendations on those extensions will be made after the New Orleans meetings.

Professional Development Webpage with Links to Job Opportunities. The last annual report endorsed efforts to expand the webpage and include a “more comprehensive list of domestic and international jobs in international studies.” After consultation with Tom Volgy – who indicated that there were already links to all job opportunities currently reported to ISA and that there was no staff time available to initiate an expansion of these activities – it was decided to hold this item until such time as additional funding, or volunteers, appeared.

Cooperation with other ISA Groups. The Committee continues to look for opportunities to cooperate with other ISA groups to facilitate other professional development activities. Jean Garrison, for instance, is on a panel sponsored by the Women’s caucus. We expect to look for opportunities to increase the level of such cooperation in the future.

Recommendations for Possible Initiatives

The Committee will file an addendum to this report identifying recommendations for possible initiatives after it reviews and evaluates the discussions at the panel on Academic and Non-Academic Careers and the General Meeting.

13) Diversity Committee Report

INTERNATIONAL STUDIES ASSOCIATION DIVERSITY COMMITTEE: ANNUAL REPORT 2001

The Diversity Committee is a five-member standing committee of the Association established in 1998. Its mission is to: (1) promote and facilitate diversity within ISA, especially with regard to women and other minorities; (2) improve the professional visibility of women and other minorities within international studies, and (3) monitor and provide oversight with respect to these goals. The Diversity Committee meets each year at ISA's annual convention.

This year the committee is in the process of undergoing a major change in personnel. Three members out of the five, including the chair, are new to the committee. They are Margaret Hermann (chair), Errol Henderson, and Maria Gallego. Returning members are Lisa Brandes and Phillippe LePrestre. Present committee members would like to thank Susan Northcutt (the former chair), Hayward Alker, and Mary Meyer for their continuing interest in promoting diversity within the Association and their service on the committee.

The committee has been pushing since its inception for ISA to offer child care during its annual meetings and is pleased to see it experimenting with such an offering during the New Orleans convention. We encourage the Governing Council to view the current year as the first of two trial periods and to offer the same service at the meeting in Portland, Oregon next year. As a group, we have been encouraging members of the Association to use the child care.

Members of the current committee will continue to monitor the participation of women in the convention program which was begun by the previous members. We now have the beginnings of a base line on which to judge change.

14) Request for New Region: Canada

Enclosed please find a letter from Professor Robert Wolfe of Queen's University, finalizing the request for the creation of a new ISA region for Canada. Enclosed with it were a sufficient number of petitions to meet the constitutional requirement for establishing a new region.

Professor Wolfe could not be with us for the Governing Council meeting. However, Professor Louis Belanger, the designated President for the region is expected to attend and to answer any questions.

You are requested to approve the creation of a new region for Canadian members of ISA.

APPENDIX: Formal Request to finalize the Canadian Region

March 23, 2001

Thomas J. Volgy
Executive Director
International Studies Association
324 Social Sciences Building
University of Arizona
Tucson, Arizona 85721

Dear Tom,

We held a successful organizational meeting for a proposed "ISA-Canada" in Chicago. The strong consensus of the meeting was that we should proceed to create a Canadian "region" within the ISA. While the attached petition has more than the requisite number of signatures, more important than the number, is the fact that we have had no objections to the proposal, and we have heard from many people who wished they had been able to be present to sign the petition. We feel confident that Canadian members of the ISA support this initiative. I would be grateful if you could transmit our request to the Governing Council.

Many people at the meeting were startled to be told that we have been assimilated to the ISA region closest to the part of Canada in which we live, and that we have in effect been paying dues to a USA regional association. If for no other reason, people at the meeting thought that creation of the new region would be worth doing in order to use these Canadian funds for Canadian purposes. We understand the proposed funding experiment that would require ISA members to opt to join ISA-Canada, rather than regional membership being automatic. We have no difficulty with this formula.

The major role of ISA-Canada as agreed at our meeting in Chicago will be to facilitate networking among Canadians who attend ISA meetings. At the next meeting in New Orleans, we hope to organize a major Canadian theme panel on the Wednesday afternoon as a magnet for Canadians attending the conference. This panel will be followed by a brief business meeting and then a reception. Next year will be soon enough to consider whether ISA-Canada should have larger ambitions. It was the sense of the meeting, however, that we should do three additional things immediately.

First, we want to strengthen the participation of ISA-Canada members at the annual Canadian Congress of the Social Sciences and Humanities rather than creating a new body that would compete with the Congress. Louis Belanger, who is responsible for the international relations program for the meeting of the Canadian Political Science Association at the Congress this May, will work with the Canadian Association for

Studies in International Development, and other internationally-oriented associations participating in the Congress, to ensure that all ISA-Canada members are aware of all international studies panels being offered in all the cognate associations. We hope that it will be possible to organize this year and every year a major theme panel on the Sunday afternoon of the CPSA that might attract all ISA-Canada members. Second, we will maintain a listserv for ISA-Canada at Laval. It would be helpful if we could also continue to send occasional messages to Canadian members of the ISA whose addresses we do not have through the good offices of ISA HQ.

Third, we want to make it easier to offer papers on Canadian themes in the various sections of ISA. We will use the ISA-Canada listserv to facilitate coordination among members who would like to organize panels on Canadian themes for the New Orleans meeting. Once Canadian scholars have found each other in this way, they would then submit panel proposals to the various ISA section chairs.

Finally, the meeting agreed on an initial slate of officers: Louis Belanger will be the President, Robert Wolfe the Vice-President and Elizabeth Smythe the Treasurer.

Yours sincerely,

Robert Wolfe
Associate Professor
School of Policy Studies
Queen's University
Kingston, Ontario, Canada

15) Dissolution of Region: Southwest

At its annual meeting last year, the Governing Council acted to dissolve the Washington D.C. region and to give its members an opportunity to join other regions of ISA. There was considerable discussion at the same meeting regarding the possible dissolution of the Southwest region of ISA as well.

Following those discussions, I notified the Southwest region chair of the events that had transpired, and indicated that our records showed no activity for the region for several years. I asked the Southwest region president to help us correct the record if it was incorrect, and to indicate any reasons why the region should not be abolished. There has been no reply to my communication.

Therefore, I recommend that the Southwest region of ISA be abolished, and its members be reassigned to the West region of ISA. The Governing Council is asked to act on this recommendation.

16) Ralph Bunche Commemoration in Portland

Representatives of the Ralph Bunche Centenary Commemoration Planning Committee of the Ralph Bunche Institute for International Studies (Graduate Center of the City University of New York) have requested that ISA participate in honoring the legacy of Ralph Bunche on the 100th anniversary of his birth. Those activities would coincide with ISA's conference in Portland. A similar request had been made of APSA with respect to its annual meeting.

Included in the request is the suggestion that a set of linked panels would be developed to honor Dr. Bunche's contributions to international politics. Representatives of the committee have requested that this item be placed on the Governing Council's agenda in order for them to address the Council and for the Council to respond to their requests.

APPENDIX: REQUEST FOR RALPH BUNCHE CELEBRATION

From: "Lawrence Finkelstein" <larryfhollis@msn.com>
To: "International Association" <isa@u.arizona.edu>
Cc: "Benjamin Rivlin" <brivlin@gc.cuny.edu>

**LAWRENCE S. FINKELSTEIN
5 OAKWOOD LANE
HOLLIS, NH 03049
TEL'FAX: (603) 465-9565**

December 8, 2001

Professor Thomas Volgy
Executive Director
ISA

Dear Professor Volgy:

Professor Ben Rivlin was in touch with you some months ago about ISA participation in the Ralph Bunche Centenary year of activities being planned for the period August 2003-August 2004. Your response was affirmative. I serve on the Centenary committee, and I'm happy to be able to tell you that the plan is gaining momentum. We are confident that a range of celebratory and substantive activities will be undertaken by a considerable number of academic and other organizations in this country and abroad.

We think of ISA in two ways in connection with the Centenary.

It is an organization that can sponsor and schedule relevant activities, for example, in the program of the 2003 annual conference. In large part, doing the latter should respond to initiatives by members who ask to organize round tables, panels and the like. ISA might also sponsor its own projects leading up to the 2003 conference or ensuing from it.

It is also a splendid vehicle for communicating knowledge of the Centenary opportunity to members who should be informed about it. They could carry the information back to their own campuses in order to stimulate scholarship and teaching about Ralph Bunche and the themes of his career.

Ben Rivlin and I both plan to be at the annual ISA conference in New Orleans next March. We wonder whether it would be helpful for the Centenary to be on the agendas of the Governing Council meeting and of the Association Business meeting to permit us to give very short briefings about the project, to distribute information about it, and to be available to answer any questions. If that seems appropriate at your end, we would gladly make ourselves available for the purpose.

Please let us know what you think of this idea. If it works for you, could you tell us when the Governing Council will meet? We haven't been able to find that information on the conference website.

Thank you. We look forward to having your response as soon as you are able to reply.

Good wishes.

Larry Finkelstein

17) Creation of a Standing Committee on Professional Rights and Responsibilities

The long range planning committee recommended a number of steps to increase the civility in relationships between ISA members, and encouraged the recreation of ISA's Professional Rights and Responsibilities Committee.

In the past, the committee was ad-hoc, and was recalled periodically, when needed. The recommendation would move us to its creation as a Standing Committee, which would routinize its tasks more and to create more continuity for its functions.

The Governing Council accepted the recommendation of the Long Range Planning Committee and charged the President of ISA with developing a recommendation for the procedures needed to appoint its members. The purpose of this item is to act on the recommendations of the President, involving the process for naming members to the Standing Committee.

Enclosed, please find President Bueno de Mesquita's recommendations:

I propose that the Professional Rights and Responsibilities Committee be a standing committee consisting of five members, including at least one current ISA Vice President, one ISA Vice President-elect, and one ISA Vice President whose term has just ended. Additional members will be drawn from the Governing Council. Members will serve staggered two-year terms so that alternately two or three members go off the committee each year. The committee is to be chaired by an ISA Vice President during the term of that person's vice presidency and for one year beyond that.

18) Creation of WISC

As you will recall, there was considerable discussion two years ago about the creation of a global international studies association along lines similar to IPSA (International Political Science Association). While there was support for this concept, it was by no means unanimous, and an alternative approach was adopted, which was to formalize the relationships presently existing under the International Studies Coordinating Committee (ISCC). That committee has been in existence for approximately six years, and presently consists of ISA, JAIR, KAIS, BISA, the IR Standing Group of ECPR, CEEISA, RISA, the Hungarian Academy of Sciences, the South African International Studies Association, AMEI, the Brazilian Political Science Association, the Israeli International Studies Association, the German International Studies Association, and the Hong Kong Political Science Association. The group meets at least once per year (typically at the annual ISA conference), and discusses issues of relevance to the group, including information about upcoming conferences and opportunities for pooled efforts at scholarship and communication.

The proposal below (see appendix on next page) is to formalize the relationship into a World International Studies Committee (WISC), including securing a seat for WISC with UNESCO, along with the seat presently held by ISA.

The purpose of this agenda item is to brief the Governing Council on these developments, respond to any questions, and to ascertain whether or not this direction is consistent with policies previously adopted by the Governing Council on this issue.

APPENDIX: World International Studies Committee (WISC)

1. The World International Studies Committee (WISC) is open to **membership** by National International Studies Associations, Intra and International Regional International Studies Associations and International Studies Sections of recognised National or Regional Professional Associations from cognate fields. If a parent body is a member of WISC it would not then be appropriate in normal circumstances for a subsidiary body of that association to be a member of WISC.
2. The **purposes** of WISC are as follows:
 - The promotion and advancement of knowledge in the field throughout the world
 - The representation of students of the subject regardless of school of thought, scientific approach or opinion.
 - The holding of meetings, where appropriate, at global or regional level
 - The facilitation of co-operative ventures in research, teaching and training at all levels.
 - The establishment where appropriate of publications to further the above objectives.
1. **The constitutional form** is that of a Committee of the Whole. A general meeting of all member associations will be held not less than once every eighteen months. A quorum is constituted by 50% of the membership. The officers of the Committee are an Executive Secretary and two Associate Executive Secretaries. Officers shall be appointed for a term of three years renewable for one consecutive occasion. Officers may serve again after a further period of three years. Where appropriate the individuals serving as Executive Secretary and Associate Executive Secretary shall be drawn one each from Africa-Asia, The Americas and Europe.
2. **Membership** - All associations and sections that have participated regularly in meetings of the International Studies Co-ordinating Committee over a period of three years prior to the establishment of WISC, shall be eligible to become founding members of WISC. New members shall be admitted to WISC on the basis of the two thirds majority of all members with their vote submitted in writing to the Executive Secretary. All members shall make available to the Executive Secretary a copy of their constitution. Applications for membership must be authorised by an appropriate person or body according to the constitution of the Association requesting membership.
3. **Decision making** in the Committee shall be made on a basis of a two-thirds majority of the members at present.
4. **Finance** - There are no membership fees. The Executive Secretary has the right to approach members associations for funding to be used for running the

Committee and for particular approved projects. The Committee can accept income from the approved sale of publications, grants, fees, gifts, donations and the like.

5. **Secretariat** - The Executive Secretary shall seek the support of his or her home institution and where necessary member associations.
6. **Withdrawal** - A member may withdraw by writing to the Executive Secretary who will then seek confirmation that this is the wish of the member association by writing to the appropriate authorities as designated by their constitution.
7. **Expulsion** - A member may be expelled by a vote in writing, of all the members minus two.
8. **Dissolution** – The Committee may be dissolved by the approval in writing by two-thirds of the members associations.

AJRG/October 2001

Canterbury

19) Section and Region Business

20) Old Business

21) New Business