

# **GOVERNING COUNCIL AGENDA**

**Tuesday, February 20<sup>th</sup>, 11:30AM**

**Waldorf Room**

**Chicago Hilton and Towers**

- 1) President's Report (Murphy)**
- 2) Executive Director's Report (Volgy)**
- 3) President Elect's Appointments (Bueno de Mesquita)**
- 4) Treasurer's Report (Chan)**
- 5) Chicago Program Chairs' Report (Pasha with Blaney)**
- 6) Publication Committee Report (Ward)**
- 7) Nominating Committee Report (Barnett)**
- 8) Workshop Grant Committee's Report (Sylvan)**
- 9) Long Range Planning Committee Report (Kudrle)**
- 10) Professional Development Committee Report (Garrison/Hook)**
- 11) Request for New Section: International Political Sociology (Heisler/Bigot)**
- 12) Diversity Committee Report (Northcutt)**
- 13) Washington DC Region (Volgy)**
- 14) Cooperating Organizations (Volgy)**
  - a) Status Report**
  - b) Russian International Studies Association**
- 15) Seat on the International Social Science Council (Murphy/Volgy)**
- 16) Section and Region Business**
- 17) Old Business**
- 18) Executive Session (Volgy)**
- 19) New Business**

**1) PRESIDENT'S REPORT**

## 2) EXECUTIVE DIRECTOR'S REPORT

Last year, we reported to you about major changes in staffing resulting from the backwash of a raging economy, and the steps we were required to take to compensate for some of those consequences. This year, I'm pleased to report that the rising tide has receded, ISA HQ staffing is back to normal, and in fact it has been enhanced with the hiring of Jeanne Smith, our first convention services coordinator with professional experience in the field. She has been with us now for several months and her involvement with the association will greatly enhance our professional relationships in all areas involving convention activities. Already, she has made a major contribution to increasing our exhibitions for Chicago, and enhancing the financial well being of the association.

Likewise, with the retention of Miguel Escalante for our computer work, Joel Davis for our web page development, Lyn Avery-Jones for office administration, Dana and I are pleased to report that staffing is exceptional once more and HQ is in equilibrium.

### ***Finances:***

I'm pleased to report that the finances of the association continue in good health. As we start our sixth year in Tucson, our endowment has more than doubled, while the budget has significantly increased. Despite the decline in the stock market, our investments continued to grow. The annual budget just concluded returned to us revenues healthier than projected, as it has over each of the last five years.

Thanks to the energetic and dedicated work of Steve Chan as treasurer, we report out once more a recommended budget that is balanced and one that seeks to respond to the varied needs of the association. We project both modest increases in expenses and revenues, and consistent with previous budgets, we are making conservative revenue projections. Consequently, nearly all of the budget on the expenditure side is simply reflective of previous decisions made by the Governing Council. The proposed budget recommends \$526,650 in expenses and projects \$537,500 in revenues. The proposed budget is appended to item 4 on the Governing Council's agenda.

### ***Publications:***

Last year the Governing Council authorized an editorial team for our new journal, *International Studies Perspectives (ISP)*. I am pleased to report that Mark Boyer and his colleagues have worked hard and well to create an exciting journal that is a complement to both *ISQ* and *ISR*. The feedback from the membership has been universally positive and our institutional subscribers remain strong and stable, despite increased rates charged to them for the new journal.

We feared that the creation of *ISP*, and the consequent dissolution of the *IS Newsletter* would create difficulties regarding the appropriate venue for news and information items relevant to the membership. While we are still working out the kinks in this process, it looks like the division of responsibilities between *ISP* and our web news format seems to be working.

This coming year the Publications Committee and the Governing Council will be tasked with another round of editorial selections for *ISR*. Since the term of the present team expires in 2002, this selection process will begin this year. The committee will

solicit bids and will make recommendations for a new team to the Governing Council by the next annual meeting in New Orleans (2002).

The Publications Committee will continue to grapple with the increasing pressures being placed on conventional journals by the Internet and web-page publishing. Our publisher, Blackwell, is engaged in a series of experiments in this area, experiments in which we have participated (overseas) with, to date, very positive results. The next round of discussions, however, will challenge all of us with far more innovative, and unfamiliar terrain.

***Electronic Access:***

Our web pages continue to receive extensive usage, both from the membership and nonmembers. Requests for links with other associations and non-profit organizations continue to increase. As our newsletter has moved to the web, it has served to increase attention to our web pages.

This year, we will seek to integrate our web pages with more links to our cooperative organizations. A second challenge will be to try to bring more of our conference papers on line and available to the membership.

***Cooperating Organizations:***

This year, we began the implementation of new policies governing affiliates. Following up on the Long Range Planning Committee's recommendations, the Governing Council shifted our emphasis last year from affiliates to partnerships in the form of cooperative organizations.

Following the actions of the Governing Council, ISA HQ contacted all of our previous affiliates and initiated discussions about the shifts of roles and responsibilities. The results of these discussions, and an important policy consequence are detailed below in agenda item 14. I'm am pleased to report that all the organizations contacted enthusiastically supported the changed policy and wished to continue their relationships with ISA.

***Constitutional Changes:***

The Long Range Planning Committee, chaired by Bob Kudrle, recommended to the Governing Council a series of constitutional changes. Those changes came before the membership following the Governing Council's assent. I am pleased to report that all the "technical" changes passed overwhelmingly. In addition, the Long Range Planning Committee's recommendations on Presidential nominations secured more votes than the alternative proposal. All of these changes go into effect as of this year's annual convention. The final election results—sans chads—were the following:

Issue	In Favor	Outcome
Recommended Technical Changes	96 %	Passed
LRPC Recommendation for	66 %	Passed

Presidential Elections

**Conventions**

Convention activity remains very strong. Two years ago in Washington we had the highest attendance ever, but last year in Los Angeles was nearly as strong. Despite the weather in Chicago in February, we have over 2000 panel participants scheduled this year, which would make this conference the third best in our history. Next year, the conference in New Orleans should come close to matching our highest attendance to date.

Presently, our annual conferences are booked through 2005 (New Orleans, Portland, Montreal, and Hawaii). This year and next we will be booking sites for 2006 through 2008, with at least one site overseas.

With our new convention coordinator, our exhibitors are flourishing. This year, for the first time in our history we will have over 70 exhibitors, and the additional funding will be used in part to provide sorely needed salary adjustments to ISA staff.

The Governing Council allocated \$50,000 for travel grants to our annual conference. This year we received 201 requests for approximately \$155,000 of need. In consultation with the program chair and the sections, we were able to offer 115 participants travel grants to the annual conference in Chicago. All but five accepted their grants; roughly seven percent of the participants on the program will have received travel grants this year. Thus, ISA's travel grant program will allow numerous scholars and graduate students—who would have otherwise not been able to attend—to participate in the annual conference. The annual program is further diversified by their participation; travel grant recipients this year represent thirty-nine different countries.

We need to note, however, that demand for travel grants is substantial and growing. This year particularly, dozens of people chose not to participate at the convention because there was insufficient funding to support their travel. While we had recently increased the travel grant budget by 25%, it still is rather small compared to the growing need for support. The issue of travel support is particularly problematic for non-North American members of the association.

**If funds are available, I recommend that we increase our annual travel grant budget by another \$5,000 for the coming fiscal year.**

The China conference is still proceeding on schedule and, thanks to the Herculean efforts of Steve Chan and our colleagues at HKU, meetings in July will be robust, exciting, and well attended. However, we will need to look forward and decide whether or not we wish to continue this tradition of partnership conferences, since the China conference is the last one we have scheduled.

**Membership**

Below are membership statistics for the association, through 2001.

YEAR <sup>1</sup>	Total Members	Foreign	Student
1994	2621	501	464
1995	3065	590	705

1996	3265	738	846
1997	3419	1011	940
1998	3267	996	851
1999	3027	941	749
2000	3054	955	937
2001*	3050	920	990

<sup>1</sup>Membership data are from February of each year, except for 1999 and 2000, when data are from January.

\* Estimates.

### ***Child Care***

We've had discussions for quite some time over the issue of quality, affordable child care at our conferences. In fact, this discussion and the mounting frustrations with the issue have been ongoing for nearly five years without successful resolution. The major problems have included:

- 1) Cost;
- 2) Liability;
- 3) High symbolic demand for the service but very little evidence that there would be very significant actual use for it.
- 4) Some significant assurance that the service is of high quality.

There are some sister organizations providing child care, including APSA and MESA. We've contacted both of them, and they have been able to assure us that we can address both the assurance of high quality issue and the liability issue by contracting with their provider, Kiddie Corp. Kiddie Corp is a national organization and provides this service, and assumes the liability. Furthermore, it is more than a baby sitting program and there seems to be relative satisfaction with its product.

This brings us to the other two issues: cost and actual usage. On the usage issue, surveys of our membership typically indicate "interest" in sufficient numbers to make the program relatively cost-effective. However, a preliminary assessment of "actual usage", asking attendees for a commitment to use the service, previously yielded no more than a dozen people. These numbers are similar to the APSA experience. APSA typically has three times as many people come to the conference, and yet, their numbers range from thirty to sixty clients annually. We, of course, have no test until we test it.

The other issue is cost. To make the service affordable, it needs to be subsidized. APSA indicates to us that it subsidizes its service at the rate of about \$10,000 per year.

We asked for and received a preliminary proposal from Kiddie Corp to provide a child care service for the New Orleans convention. The costs are based on making the program available for the four days the convention is in full session, and running the child care facility from 8:00AM to 6:00PM on those days. Further assumptions: estimating that 12-20 children will, at any time participate in the program; assuming an age range of 6 months to 12 years, with a maximum of 25% of the total children being 2 years old or younger; staffing at 1:2 ratio for children 6 months through 11 months; 1:3 for children years 1-2; 1:5 for children 3-12.

These are the costs for the program:

- 1) \$6,600 for 12 children; \$8,400 for 20 children;
- 2) Provision of space at the hotel. This option, we estimate, requires us to surrender at least one large breakout room, which means that we will have to surrender space for 16 panels. Potential costs (if panel participants are lost to the conference) are approximately \$5,440.
- 3) Parking for Kiddie Corp Staff (approximately and no greater than \$1,000)
- 4) Rental of TV and VCR (\$200)
- 5) Pillows and blankets
- 6) Cribs and high chairs (@\$200)
- 7) In house phone service in breakout room (0-\$400)
- 8) One guest room for Kiddie Corps manager at conference hotel (\$500)

Thus, we estimate the total cost, given the assumptions, to run at no more than \$16,140, were we to attempt this program in New Orleans and 20 children were to use the service. Furthermore, that estimate includes revenue lost from people not registering for 16 panels that would be cancelled to create room for the child care facility. Thus, actual cost of the program, not counting potential loss of registrations is \$10,700. Our actual costs would depend as well on the number of people willing to use the service, and the amount we are willing to charge to attendees for the service. On the latter point, APSA indicates to us that they charge \$50 for child care for faculty and \$35 for graduate students. Were we to attempt the service, I would recommend charging \$75 for faculty and \$50 for graduate students (an incredible deal for four days of child care). The fees would yield no more than \$1,500 in revenue, and more likely about \$900.

While the overall costs will not bankrupt the association, placed in context, they reflect cost that are similar to increasing our convention travel grant budget by about 25%, or providing a grant of about \$600-\$900 for attendees needing child care services.

I recommend three options to the Governing Council:

- 1) Continue to think about other approaches to the problem. This is a “delay” tactic that will yield us very little in terms of positive benefits.
- 2) Agree to a child care program for New Orleans on an experimental basis. The experiment would unfold in the following manner:
  - a) We would contract with Kiddie Corp for 12-20 children;
  - b) We would charge \$75 for faculty and \$50 for graduate students for the service;
  - c) We would notify all program participants about the service as soon as they are accepted on panels, and we would indicate immediately on the web page that the service is being provided for New Orleans;
  - d) If we get fewer than 12 attendees preregistering for the service by the final date of cancellation of the contract with Kiddie Corp, we cancel the experiment (eight weeks from the start of the convention).

- e) There are no funds budgeted for this activity in the recommended budget. Therefore, if the Governing Council agrees to the experiment, we will need to use funds for this activity from the Endowment Fund.

### 3) **PRESIDENT ELECT'S REPORT**

#### ***Presidential Appointments and Nominations***

1) ***Program chairs:***

Suzanne F. Werner and David Davis, Emory University

2) ***Diversity committee:***

Chair: Margaret Hermann (Syracuse)

Mary Gallego (Economics, Wilfred Laurier University, Ontario , Canada)

Errol Henderson (University of Florida)

3) ***Finance committee:***

Philip Schrodtt, University of Kansas

4) ***Long Range Planning committee:***

Mary K. Myers (Eckerd College)

Woosang Kim (Yonsei University, South Korea)

Harvey Starr (University of South Carolina)

Frank Wayman (University of Michigan)

Dina Zinnes, chair (University of Illinois)

5) ***Nominating committee:***

James Lee Ray (Vanderbilt) Chair

Alex Mintz (Texas A&M)\*

Douglas Lemke (University of Michigan)\*

Jim McCormick (Iowa State)

Susan Northcutt (University of South Florida)

Vesna Danilovich (Texas A&M)

Frank Zagare (University of Buffalo)\*

Michael Barnett, ex-officio (University of Wisconsin)

\* Three year terms

6) ***Professional Development committee:***

Alan Lamborn (Colorado State University), Chair

Kiron Skinner (Carnegie Mellon University)

Gregory Sanjian (Bucknell University)

Brian Eford (DII)

Judith Goldstein (Stanford University)

Michael Simon

Jean Garrison, ex-officio

7) ***Publications committee:***

Nils Petter Gleditsch

Jacek Kugler

Karen Ressler, Chair  
Mike Ward, ex-officio (University of Washington)

8) ***Workshop Grants committee:***

Christian Davenport (Maryland)  
Rose McDermott (Cornell)

9) ***Carl Beck Award committee:***

Jim Morrow (Michigan) Chair

10) ***Karl Deutsch committee:***

Edward Mansfield (Ohio State University) Chair  
Robert Powell (Berkeley)

11) ***Nominees for the Executive Committee:***

Sai Felicia Krishna-Hensel (head, Comparative Interdisciplinary Studies)  
Steven Hook (Foreign Policy Analysis section)  
Renee Marlin-Bennett (International Political Economy)  
Lorna Lloyd (International Law)

#### **4) TREASURER'S REPORT**

To: ISA Executive Committee, ISA Governing Council  
From: Steve Chan, Treasurer  
Re: ISA Treasurer's Report, 2001 Annual Meeting in Chicago

##### Introduction

Since its last annual meeting in Los Angeles, the Association has continued to pursue several programs of action with fiscal implications. With the addition of a new convention coordinator and computer specialist, we have expanded and improved the staff infrastructure at the headquarters. We have completed the launching of two new journals (the International Studies Review and the International Studies Perspective) and the phasing out of the ISA Newsletter. We have moreover begun to introduce the increases in membership dues and convention registration fees as approved by the Governing Council. Finally, we have regularized the investment process for the Association's endowment funds.

##### Fiscal Year 1999-2000

As is customary, professional auditors reviewed the Association's books after the close of FY1999-2000. For FY1999-2000, the Association received an aggregate income of about \$546k and incurred expenses of about \$463k. Thus, we ended FY1999-2000 with a surplus of nearly \$83k.

##### Fiscal Year 2000-2001

This period refers to the current (ongoing) fiscal cycle ending in June 2001. At the time of this writing, we have only very incomplete figures for actual income and expenditures because the fiscal year started just about four months ago. The FY2000-01 budget was prepared before the Los Angeles convention in March 2000, thus requiring us to make forecasts of revenues and expenses nearly six months in advance of the actual start of the fiscal year -- and before we knew about measures adopted by the Governing Council at the convention that would affect both sides of the ledger.

The FY2000-01 budget adopted by the Governing Council in Los Angeles projected a gross income of approximately \$505k and aggregate expenses of approximately \$494k. If realized, these projections would produce a year-end surplus of \$11k (compared to \$83k in FY1999-2000). This budget followed ISA's historical reliance on membership dues and convention-related revenues as our chief sources of income. Both the membership and convention incomes (\$150k and \$170k, respectively) were projected before the Los Angeles convention, where the Governing Council approved measures to increase membership dues and convention registration in the future. The FY2000-01 budget expected these two sources to contribute 30% and 34%, respectively, of the Association's overall income. It also estimated that royalties and subvention from Blackwell, the publisher for the Association's three journals, to provide the third largest source of revenue (about 18% of the total projected income). Starting with FY2000-01, we no longer receive a direct subsidy from the University of Arizona as host to the Association's headquarters. It should also be noted that the projected income for FY2000-01 included a carry-forward of \$75K (later revised to \$82k after the meeting of

the Executive Committee at the time of the American Political Science Association convention in Washington, D.C.) from FY1999-2000.

The FY2000-01 budget adopted in Los Angeles projected a total income of \$505k compared to an actual income of \$546k for FY1999-2000 (a drop of about 7.5%). The projected decline in income was largely due to the rather low estimates of royalties anticipated from Blackwell (\$60k compared to \$84k), the then pending loss of subsidy from the University of Arizona (\$5k), reduced interest income from bank accounts (\$7.5k versus \$11k), and lower expectations for convention-related revenues from Chicago (\$170k) compared to Los Angeles (\$196k). The royalty and convention estimates just given, however, seem to be too conservative given more recent indications.

As already noted, the FY2000-01 budget projected total expenditures of about \$494k. This estimate showed an increase of about \$31k in overall costs year over year (\$494k compared to \$463k in FY1999-2000, or about 6.7%). This increase reflected the costs associated with bringing the level of financial support for the two newer journals to parity with the International Studies Quarterly, with providing merit raises for headquarters staff compatible with cost-of-living increases and retention efforts, and with the hiring of a full-time convention coordinator. Furthermore, the FY2000-01 budget allocated additional mailing expenses in connection with the costs of conducting a charter election. The other expected costs for office equipment and operations were quite consistent with the rate of general inflation.

#### Fiscal Year 2001-02

In order to seek and receive the Governing Council's approval for fiscal matters, preparations for next year's budget (which starts on July 1, 2001) needs to take place more than six months in advance. In developing the FY2001-02 budget, two trends are especially noteworthy.

First and as can be concluded from the previous section, the Association's expenses are rising faster than its income. We have already taken some steps (such as raising membership dues and convention registration fees) to enhance revenue. However, these increases are unlikely to fully offset the more rapid rise in personnel costs — which, of course, are necessary for the long-term goal of institutionalizing and professionalizing the Association's staff infrastructure.

Second and related, we have traditionally relied on one year's surplus to finance the operational expenses for the next year. We have also traditionally used part of this surplus to build up the Association's endowment assets. The current income and expense patterns suggest that the amount of surplus will become smaller and that much of it, perhaps all of it, will have to be used to fund continuing operations rather than enhancing endowment portfolios. The proposed budget for FY2001-02 projects an overall income and an overall expense of about \$522k each, representing a year-over-year increase of approximately 3.6% and 5.7% respectively. If realized, these projections suggest that we will end FY2001-02 with just a small surplus of about \$250.

The FY2001-02 budget expects \$65k to be carried forward from FY2000-01. Following the Association's tradition of projecting income conservatively, it estimates that the New Orleans convention will produce \$187k. As well, it estimates \$75k in royalty income from Blackwell. After excluding fees to regions and sections, revenue

from membership dues should reach or exceed \$125k in FY2001-02. The Association also expects to recover about \$5k of the costs incurred by it in organizing the 2001 Hong Kong conference from the registration fees from that conference. These items account for most of the anticipated increase in ISA's income (approximately \$18k) from FY2000-01.

As for FY2001-02 expenditures, the budget proposes \$12k in merit raises and payroll taxes and benefits for colleagues employed at the ISA headquarters. We are also introducing a "revenue-sharing" format whereby the Association and its staff can jointly benefit from any increased income from hosting extra booths for exhibitors at ISA conventions. The proposed budget continues several ongoing commitments and programs such as support for convention program chairs, grants for workshop and convention attendance, travel support for ISA officers, and operation and equipment expenses at the ISA headquarters. The proposed expenditures for these items follow the pattern set by previous allocations or are adjusted incrementally to reflect inflation. The FY2001-02 budget phases out funding for the Long-Range Planning Committee and the Professional Development Committee. Finally, this budget provides for an additional \$2.5k for audit fees as our auditors have until now offered us a significant discount for their services but are now raising their fees to a level comparable to that charged to the other non-profitable organizations.

#### Endowment Funds

Following the instructions of the Governing Council and the Executive Committee, we have implemented a policy of quarterly investment in low-load and socially responsible mutual funds. After the Los Angeles convention, the Finance Committee discussed about the wisdom of expanding the Association's investment to yet a fourth portfolio focusing on small and mid-cap companies or international equities. In view of increasing market volatility, however, members of the Finance Committee agreed unanimously to postpone for the time being any new investment in addition to those already planned.

At this writing, the values of ISA's endowment accounts as of September 30, 2000 are as follows:

#### Solomon Smith Barney

Money Market Fund \$152K  
Social Awareness Fund \$170k

#### Pax World

Money Market Fund \$2.6k  
Investment Fund \$107k

#### Domini

Money Market Fund \$0.08k  
Social Equity Fund \$97k

Total \$528k

Compared to September 30, 1999, the aggregate value of the endowment accounts increased by about \$93k or about 21.4%. Since September 30, 2000, however, the U.S. stock market has suffered a significant decline, resulting in a loss of endowment value that is not reflected in the above figures. Because the entire amount of the surplus from

FY2000-01 will be carried forward to fund FY2001-02 operations, the endowment accounts will not receive any new money during this fiscal period.

## APPENDIX: ISA HQ Recommended Budget, 2001-2002

<u>ITEM NAME</u>	Adopted 2000-01	Recommended 2001-02
<b>INCOME</b>		
<b>Carry Forward (Surplus / Endowment Transfer)</b>		
<b>Carry Forward (Surplus / members service)</b>	75,000.00	65,000.00
<b>ISA Membership</b>	150,000.00	
<b>Net Membership</b> (without Region or Section dues)		\$125,000.00
<b>ISA Sales</b>		
Mailing Lists	12,500.00	15,000.00
Convention Papers & Back Issues		
Advertising in Newsletter		2,500.00
<b>Blackwell</b>		
<i>Blackwell</i> Royalties	60,000.00	75,000.00
ISA Journals:Staff Subvention (from Blackwell)	30,000.00	30,000.00
<b>University of Arizona Support</b>		0.00
<b>Interest on Bank Accounts</b>	7,500.00	10,000.00
<b>Award Income</b>		
<b>Convention Income</b>	170,000.00	187,000.00
* <b>Merit Pay Pool</b> (extra Convention Booth Revenue)		8,000.00
<b>Hong Kong Income</b>		5000.00
<b>INCOME SUBTOTAL</b>	<b>\$505,000.00</b>	<b>\$537,500.00</b>

## EXPENSES

### Publications

<b>Blackwell Publishers</b>	45,000.00	45,000.00
<b>ISQ - Iowa State</b>	9,000.00	9,000.00
ISQ Subvention	12,000.00	12,000.00
<b>International Studies Review - Brown/Watson Institute</b>	6,000.00	9,000.00
ISR Subvention	12,000.00	12,000.00
<b>IS Perspectives</b>	14,000.00	14,000.00
ISP Subvention	6,000.00	6,000.00

## **Personnel**

### **Wages/Salary**

<b>Executive Director</b> (Salary Supplement)	9,000.00	9,500.00
Research Budget (2000-01 Budget)	5,000.00	5,000.00
<b>Director of Administration</b> (Dana Larsen)	52,500.00	56,500.00
<b>Payroll Taxes &amp; Benefits</b>	10,000.00	12,500.00
<b>Health Insurance</b>	2,000.00	2,000.00

<b>Computer Technology Specialist</b>	35,000.00	37,000.00
<b>Administrative Assistant</b> (salary supplement)		3,000.00
<b>Convention Coordinator</b>	30,000.00	32,500.00
<b>Contract Services</b>		

<b>Work Study Services</b>	3,000.00	3,000.00
Summer Student Services (1999)		
Summer Student Services (2000)	3,000.00	
Summer Student Services (2001)		3,000.00
<b>Staff Development/Training</b>	1,000.00	1,000.00
<b>Merit Pay Pool</b> (factored into salary \$'s)	8,000.00	

## **Office Operations**

<b>Repairs</b>	500.00	1,000.00
<b>Printing</b>	4,000.00	4,000.00
<b>Photocopying</b>	2,000.00	1,500.00
<b>Mailing Expenses</b>	10,000.00	6,000.00
<b>Telephones</b>	4,000.00	5,000.00
Telephone Equipment		

Telephone Lines			
Long Distance			
<b>Permits &amp; Fees</b>	250.00		500.00
<b>Office Supplies</b>	2,500.00		2,500.00
<b>Food &amp; Entertainment</b>	200.00		250.00
<b>Web server fees to U of Colorado</b>			600.00
<b>Insurance</b> (Office Insurance)	600.00	600.00	600.00
Liability (Director & Officers)	2,500.00	1,696.00	1,700.00
<b>Bank Fees</b>	8,000.00		8,000.00
<b>Office Equipment</b>	6,000.00	2,000.00	6,000.00
<b>Computers</b>			
Computer Hardware			
Computer Software			
Computer Repairs			
Computer Supplies			
<b>FAX &amp; Printers</b>			
<b>Office Furniture</b>			
<b>ISA Committees</b>			
<b>Long-Range Planning</b>	2,000.00		0
<b>Professional Development</b>	2,500.00		0
<b>Travel</b>			
<b>ISA Exec. Director</b>	7,500.00		7,500.00
<b>Staff</b>	500.00		1,500.00
<b>ISA President: Craig Murphy</b>	7,500.00		
<b>President-Elect: Bueno de Mesquita</b>			7500.00
<b>Past-President Michael Brecher</b>			
<b>Treasurer</b> (Steve Chan)	1,500.00		1,500.00
Financial Advisor (Steve Przewocki)	1,000.00		1000.00
<b>Taxes</b> (IRS 990 & 991 Taxes)	500.00		
<b>Professional Services</b>			
<b>Legal Consulting</b>	500.00		500.00

<b>Tax Preparation &amp; Consulting</b>	500.00	500.00
<b>Audit Fees</b>	3,000.00	5,500.00
<b>ISA Workshop Grants</b>	28,000.00	28,000.00
<b>ISA Meetings</b> (APSA Executive Committee)	3,000.00	3,000.00
<b>Dues Memberships</b> (UN/NGO)		300.00
<b>Awards</b>		
Sprout Award		
Carl Beck Award	300.00	300.00
Quincy Wright Award	350.00	
Karl Deutch Award	500.00	500.00
Alexander George Award		500.00
Cox Award		
<b>ISA Annual Convention</b>		
Program Chairs	10,000.00	10,000.00
Convention Expense	65,000.00	75,000.00
Travel Grants	50,000.00	50,000.00
ISA Convention Staff Support	5,000.00	5,000.00
Program Chair Awards	1,500.00	2,000.00
<b>Hong Kong Conference Expenses</b>		4,000.00
<b>Hong Kong Travel Grants</b>		7,500.00
<b>Refunds &amp; Credits</b>		
Subscriptions		
<b>Miscellaneous</b>		1000.00
<b>Expense Sub-Total</b>	<b>\$493,700.00</b>	<b>\$522,250.00</b>

**5) PROGRAM CHAIRS REPORT**

## 6) PUBLICATIONS COMMITTEE REPORT

### 2001 Publications Committee Report to Annual Convention

The Committee commends the editorial teams of our three journals for the remarkable stewardship. Our newest journal, *ISP*, has successfully launched and generated considerable interest among the membership. Their report is appended. The have commissioned about two dozen submissions and have received four dozen unsolicited submissions; they have an acceptance rate in line with *ISQ* (about 20%). About one quarter of the authors are women. This journal will be moving to four issues a year. Our oldest journal, *ISQ*, continues its strong history, receiving about 170 submissions, up over recent years. It has an acceptance rate of about 15%. About 20% of the submissions (and acceptances) are from (to) women. *ISR* has continued its focus on synthesis soliciting most of its articles, which come from a geographically diverse group of scholars from many different disciplines. In general, all of our journals are well received and highly valued by the membership.

Our relations with Blackwell continue to be very strong and healthy for ISA. We are currently at about 98% renewals for institutional subscriptions (in the face of a 25% increase in prices) and revenues are about \$14,000 beyond expectations. We will miss working with Anne Jones, but look forward to continued good relations with our new contact person, Margaret Zusky.

Broader issues for the publications committee mainly will focus on editorial team selection in each of the next three years. By next year's convention, the committee will need to recommend an editorial team to lead the *ISR* for the next five years. Subsequently, the committee will make recommendations for *ISQ* at the 2003 Annual meetings, and for *ISP* at the 2004 meetings. Very soon after the 2001 meetings the call will go out for proposals for the *ISR*.

In addition, the committee must revisit the issue of whether to extend the special millennial issue series.

Respectfully submitted,  
Michael Ward, Publications Committee Chair

*International Studies Quarterly*  
**Diversity Figures, Annual Report 2000**

### Submissions by Gender:

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	First-Named	Co-authors
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	<b>Authors</b>		#	%
	#	%		
<b>Female</b>	34	20.4	11	19.0
<b>Male</b>	133	79.6	47	81.0
<b>Total:</b>	167	100	58	100

**Decisions by Gender (First-Named Authors):**

	<b>Accept</b>		<b>Revise and Resubmit</b>		<b>Reject</b>		<b>Total</b>	
	#	%	#	%	#	%	#	%
<b>Female</b>	5	21.7	10	20.8	16	20.3	31	20.7
<b>Male</b>	18	78.3	38	79.2	63	79.7	119	79.3
<b>Total</b>	23	100	48	100	79	100	150	100

**Reviewers By Gender (Approximate):**

	#	%
Female	52	14.9
Male	297	85.1
Total	349	100

**APPENDIX A: ISP Annual Report**  
 Annual Editorial Report 2000  
*International Studies Perspectives*

Submitted by **Mark A. Boyer** (University of Connecticut)  
 On behalf of the **Editorial Team:**  
**Mary Caprioli** (UMass-Dartmouth)  
**Robert Denemark** (University of Delaware)  
**Elizabeth C. Hanson** (University of Connecticut)  
**Steve Lamy** (University of Southern California)  
**Jennifer Sterling-Folker** (University of Connecticut)

By far the best way to get a feel for what has happened with *International Studies Perspectives (ISP)* since our last (and first) annual report is to look at the three issues produced thus far (fourth and fifth issues are in production) and to examine the materials on the journal’s web-site at [www.lib.uconn.edu/~mboyer/ispindex.html](http://www.lib.uconn.edu/~mboyer/ispindex.html) . Major developments for the journal can be summarized by the following points:

- The Editors have worked hard to develop a manuscript submission stream during the past year. This has meant actively working to draw in interesting manuscripts found at various conferences, including the ISA regional and section meetings and the annual ISA convention program. It has also meant working with the Editors’ growing professional network to pull in the very best scholarship in ISP’s mission venue. We still find it necessary to commission materials for ISP, but have moved away from “internal” editorial team review of commissioned manuscripts used early on in the process to peer review of commissioned manuscripts. Review of commissioned manuscripts are performed as blind reviews, but with the reviewer’s explicit knowledge that the material has been commissioned by the Editors. The letter sent to reviewers of commissioned work explicitly states that such manuscripts have been commissioned by the Editors of ISP and that the Editors hope to publish the article eventually and request that the reviewer provide a frank and constructive set of suggestions about how the manuscript can be improved.

*Manuscript Submissions (total of 68 in 2000)*

<b>Commissioned</b>	<b>Not Commissioned (Normal Peer Review Process)</b>
21 Total	47
	Accepted: 9 (20%)
	Rejected: 29 (63%) (includes 7 requested resubmissions)
	Result Pending: 6
	Did Not Review: 3

- The mean time for review from the point of receipt of a manuscript to the mailing of the decision letter was 65.13 days.

***Gender Breakdown for Submitted (Non-Commissioned) Manuscripts (total = 47)***

<b>Female (incl. all female co-author teams)</b>	<b>Male (incl. all male co-author teams)</b>	<b>Mixed Gender Co-Author Teams</b>
Total submitted: 13	Total submitted: 29	Total submitted: 5
Accepted: 1	Accepted: 6	Accepted: 2
Rejected: 7 (includes requested resubmissions)	Rejected: 19 (includes requested resubmissions)	Rejected: 3 (includes requested resubmissions)
Result Pending: 4	Result Pending: 2	Result Pending: 0
Did Not Review: 1	Did Not Review: 2	Did Not Review: 0

- Another major development in 2000 was the decision to expand ISP from 3 issues per year with 80 pages per issue (3/80) to 4 issues per year with 120 pages per issue (4/120). When we assumed the editorial duties in late 1999, we had no idea what the 3/80 page budget would bring us in terms of available space for printing articles and other ISA news. For the most part, no one inside or outside the editorial team knew what the demand was for a publication focusing on teaching and policy relevant missions. What we quickly found was that demand was high. Thus, between submissions and the ease with which we were able to commission high quality scholarship in these areas, the 3/80 page budget was found inadequate. The editorial team requested that ISA HQ negotiate with Blackwell over an page budget increase for ISP and the 4/120 budget was agreed to by all parties involved. This new budget gives us much greater flexibility and a larger outlet for the high quality scholarship that exists on pedagogy and policy in our field. The tables of contents for first two issues of Volume 2 with the 4/120 budget are attached at the end of this report. The four issues will be published each year in February, May, August and November.
- We have also been pleased with the feedback and responses we have received from around the world about ISP. The most interesting of these came in response to an article by Nicholas Stigliani that appeared in the August 2000 issue. After only several days in print, the Editors received an email asking whether or not we accepted comments on articles published in ISP. We responded affirmatively and what ensued was the development of an exchange about “labor diplomacy” that will appear in the May 2001 issue as part of the *ISP Forum*. We had commissioned a forum for the August 2001 issue in response to an article that appeared in the April 2000 issue, but the labor diplomacy forum was self-generating.
- We have a number of special projects underway that we expect will generate some interesting articles and discussion in ISP. They include:
  - A project that examines a book by Philip Nel and Pat McGowan titled *An International Relations Textbook for Africa*. We have commissioned one scholar to look at the book itself and several other regional authors who will comment on how the book might be adapted or revised for their regional teaching context.
  - ISP is co-sponsoring two panels in Chicago. One is on the intersection of diplomatic theory and practice and brings a diverse set of scholars and

practitioners together (co-sponsored with Diplomatic Studies). The second is a panel focusing on responses to Craig Murphy's challenge in his Presidential Address to pursue high quality undergraduate international studies education (co-sponsored with Active Learning). We hope that the products of both of these panels will eventually be published in ISP.

- We have commissioned a critical review of international studies web resources that will hopefully be published in our November 2001 issue. In addition, given the evolving nature of web resources, the author has agreed to update the guide recurrently on the ISP web-site.
- Lastly, we are very fortunate to be able to draw on the expertise and ideas of our editorial board for identifying interesting and thought-provoking scholarship in our mission area. Every member of the board should be thanked for their efforts in helping to get ISP off the ground. We plan to continue to capitalize on this set of resources in the coming years, especially as we work to wean ourselves off of commissioned material and entirely onto the regular submission and peer review process.

## ***INTERNATIONAL STUDIES PERSPECTIVES (ISP)***

Table of Contents, February 2001, Volume 2, Issue 1

### ***Visions of International Studies***

- Davis B. Bobrow - [Visions of \(In\)Security and American Strategic Style](#)

### ***Pedagogy in International Studies***

- Loiose Amooore & Paul Langley - [Experiencing Globalization: Active Teaching and Learning in International Political Economy](#)
- Lynn M. Kuzma & Patrick J. Haney - [And...Action! Using Film to Learn About Foreign Policy](#)

### ***Policy and International Studies***

- Chester A. Crocker, Fen Osler Hampson, & Pamela Aall - [Peacemaking by the Numbers: Liabilities and Benefits of Multiparty Mediation](#)
- Virginia Haufler & Randi Bessette - [Against All Odds: Why There is No International Informing Regime](#)
- John S. Duffield - [Transatlantic Relations after the Cold War: Theory, Evidence, and the Future](#)

### ***The International Studies Profession***

- Janice Love - [Pieces on Our Craft](#) - Religion in Politics: Reflections on the UN's Millennium World Peace Summit of Religious and Spiritual Leaders
- Call for Proposals for the 2002 New Orleans ISA Convention

Table of Contents, May 2001, Volume 2, Number 2

### ***Visions of International Studies***

- Paul Sharp - [Making Sense of Citizen Diplomats: The People of Duluth, Minnesota as International Actors](#)

### ***Pedagogy in International Studies***

- Raymond Cohen - [Living and Teaching Across Cultures](#)
- John S. Odell - [Case Study Methods in International Political Economy](#)

### ***Policy in International Studies***

- William W. Keller and Janne E. Nolan - [Mortgaging Security for Economic Gain: U.S. Arms Policy in an Insecure World](#)
- Landon E. Hancock - [To Act or Wait: A Two-Stage View of Ripeness](#)

### ***The ISP Forum: Dialogue and Debate***

- Nigel Haworth, Steve Hughes, Nicholas A. Stigliani and Rorden Wilkinson - [Recasting Labor Diplomacy: Comments and Rejoinder](#)

*The International Studies Profession*

- Martin Malin and Robert Latham - The Public Relevance of International Security Research in an Era of Globalism
- Rodger Payne Pieces on Our Craft: Constructivism and US International Environmental Policy

## **APPENDIX B: ISR ANNUAL REPORT**

Re: 2000 Annual Report, International Studies Review

Pursuant to your request, I am pleased to send my annual report for ISR. While 1999 was a year of getting started and learning, 2000 was a year of experimenting and consolidating. The many compliments that came our way last year dealt often with the new design. The many favorable comments this year dealt largely with content. Overall, the membership has sent favorable responses and has participated generously when asked to referee manuscripts or to submit work themselves.

In terms of where we were in 1999, I am delighted to update you, as follows. In our two issues, Spring and Fall, 2000, we continued to deparochialize and diversify. In terms of disciplinary representation, we were pleased to add geography to the list. The national origins of contributors included, along with the U.S., the U.K., Germany, Canada, France, Australia, Bangladesh, Mexico, Ireland, and Sweden. This pattern will be followed in subsequent years. Our main innovation in 2000 was the publication of a Roundtable in the Spring issue. This format brought together eight social scientists writing on a common theme, the polity, and was so successful that we have scheduled a second one for Spring, 2001. We are also in discussion with a German author for a third one in 2002.

Other Reflection and Reappraisal essays covered a wide variety of topics, ranging from the impact of norms to the legacy of the French Revolution, from peace operations to human cognition. The Review Essay category was equally broad gauged, featuring work on nationalism, NATO enlargement, globalization, global political geography and German unification. The group of single and double reviews featured analyses of books in German and French as well as English.

Attention to other languages will continue in 2001 and beyond. Here, too, the books reviewed ranged across the social science disciplines associated with international relations broadly construed. As a whole then, the three categories of submissions seem to serve ISA's stated goals superbly.

In another indication of maturity, the number of unsolicited manuscripts has grown over the course of 2000. To be sure, ISR operates somewhat differently than ISQ, or even ISP, in that we invite submission of proposals before submission of completed manuscripts and that statement is carried on the back page. Even so, we do get a number of completed mss. for the Reflection and Reappraisal section sent "cold". Of the total number, we end up publishing perhaps one in eight of those received, once the appropriate refereeing is completed. In the Review Essay category, we get a number of ideas initiated by authors and work through the process with about one in six of those proposals. We do group books together ourselves and then contact potential authors as well. Here we need to be in close contact with the authors because they may propose to include books we have already assigned before they wrote to us or we contacted them. The single and double reviews are generally assigned by us to reviewers and often we need to try two or three people before final arrangements are completed. Even in this category we sometimes get material we can use that comes in unsolicited. In 2000 two such short pieces came our way and were good enough to reformat and publish.

In terms of other kinds of diversity, we try to balance the work of senior scholars and others just starting out, as well as the insights of both scholars and policymakers. We also pay attention to the balance of contributors from smaller colleges as well as research universities. In

terms of gender, four of the five Reflection pieces (excluding the Roundtable) were written by men, one by a woman. In the Roundtable, seven authors were men and one a woman. In the Review Essay group, four authors were men, one a woman. In the single and double reviews, in the Spring issue, nine authors were male and four were female; in the Fall issue, thirteen were male and three were female. We do make every effort to include women in all categories.

Vis a vis our working relations with Blackwell, these improved in 2000. Our complaints were treated respectfully and their personnel co-operated in assuring the better quality product we insisted upon after the 1999 fiascos. The new typesetter helped greatly. The remaining area of improvement in 2001 will be faster delivery to ISA members.

As I reported in 1999, relations with other ISA journal Editors and staffs are exemplary. No issues of substance exist.

Our next big push will come in 2002 when we tackle three issues, for which we are well prepared since the 2001 issues are either ready for submission early (Spring issue) or well advanced (Fall issue).

## APPENDIX C: ISQ ANNUAL REPORT

### 2000 Annual Report of the *International Studies Quarterly* Editors

This is the second complete editorial report for the Iowa State editorial team. All information, unless otherwise noted, pertains to the 2000 calendar year. The first section deals with the structure and process of ISQ's administration.

#### 1. Staff and Administrative Structure of the Iowa State Team

The ISU staff consists of seven individuals. Peter Dombrowski, Patrick James, Richard W. Mansbach, and James M. McCormick are editors. Kirsten L. Rafferty is the chief editorial assistant, and Gail Helt and Zhenya Hu are graduate research assistants.

Each editor is assigned several primary and secondary "areas of expertise," analogous to ISA's sections. Because at least two editors have some responsibility within each area, we eliminate the possibility that a large influx of submissions in any one area will cause a bottleneck that slows down the editorial process. The primary areas of expertise are divided in the following manner:

**Peter Dombrowski:** Comparative and Interdisciplinary Studies, Environmental Studies, International Political Economy, International Law and Human Rights, Comparative Politics

**Patrick James:** Methodology and the Scientific Study of International Processes, Rational Choice and Formal Modeling

**Richard W. Mansbach:** International Organization, International Politics Theory, Identity Politics, Feminist Theory and Gender Studies

**James M. McCormick:** International Security and Peace Studies, Foreign Policy Analysis

The Iowa State team also has a chief editorial assistant who oversees the daily operations of the journal and supervises the graduate student staff. This individual serves as the liaison between the editors, authors, reviewers, and Blackwell publishers.

#### 2. Submissions

During 2000, 167 manuscripts were submitted. This is in comparison to 143 in 1999 and 155 in 1997. (1998 is not reported because of the transition.) Of this year's submissions, 43 were resubmissions (31 manuscripts for a first revision and 12 for a second revision). As the attached graph ("First Time Submissions 2000") indicates, submissions are clearly most common in the subfields of foreign policy analysis (20), international politics theory (20), international political economy (39), and methodology and the scientific study of conflict processes (17). We acknowledge that some categories appear skewed. This is largely attributable to the overlap between substance and method in our classification scheme and to the fact that some submissions do not fit neatly into a single subfield. Submissions have been significantly lower in the other subfields. Submissions

significantly declined in the subfield of international security and peace studies (from 16 in 1999 to 8 in 2000). We are monitoring sections in which submissions have been scarce (i.e., less than five per year) and we will try to encourage submissions within these categories by writing to the respective section heads.

Submissions come primarily from the United States, but 19% of our first-named authors are affiliated with institutions outside of the United States. This is an increase of 1% from 1999. Approximately 20% of first-named submitting authors were female (an increase from 18.5% in 1999).

### 3. Acceptance Rates

Based on 154 decisions in this calendar year, our acceptance rate is approximately 15%. This compares to 11.7% in 1999 and 12.8% in 1997. We are pleased that only two manuscripts were deemed unworthy of review due to being inappropriate for the journal's mandate as an outlet for research articles.

<b>Decision</b>	<b>Number</b>	<b>Percent</b>
Accept	23	14.9
Reject	79	51.3
Revise and Resubmit	48	31.2
Did Not Review	2	1.3
Withdrawn	2	1.3
<b>Total</b>	<b>154</b>	<b>100</b>

These acceptances have been distributed across the following subfields:

<b>Subfield</b>	<b>Number</b>	<b>Percent</b>
Comparative Politics	1	4.3
Feminist Theory and Gender Studies	3	13
Foreign Policy Analysis	3	13
Identity Politics	2	8.7
International Political Economy	2	8.7
International Politics Theory	1	4.3
International Security and Peace Studies	3	13
Methodology and the Scientific Study of International Processes	6	26.1
Rational Choice and Formal Modeling	2	8.7
<b>Total</b>	<b>23</b>	<b>99.8</b>

We are trying to diversify what we publish in ISQ, and our distribution indicates that we are meeting this goal. As noted above, we will actively encourage submissions from underrepresented subfields.

We are pleased to report that at this time, we do not have a backlog of acceptances. This means that once an article is accepted, there is a good prospect that it will be published within six months or so.

Our revise and resubmit rate for 2000 was 30.7%. It is our policy to be frugal in the number of invitations to revise and resubmit manuscripts, limiting them to instances in which reviews clearly indicate that a revised version is likely to be publishable. Under those circumstances in which revisions are so substantial that they require the manuscript be fundamentally reconceptualized or entirely redesigned, we are more likely to reject the paper. This gives authors a chance to turn more quickly elsewhere, rather than waiting a long time for a process that in all likelihood will result in rejection. At the same time, revised papers are not certain to be published, although the rate of acceptance among resubmissions is relatively high.

#### **4. Reviewer Profile**

We continue to compile a large and diverse database of potential reviewers. As of the end of 2000, 19.1% of our reviews have come from individuals affiliated with institutions outside the United States (an increase of 1.5% from 1999). 3.7% of our reviewers have been affiliated with Canadian institutions and 15.2% of our reviews have come from individuals outside of North America (including Mexico [an increase from 11.7% in 1999]). The United Kingdom has been the source of most of our non-U.S. reviewers (18 reviews, or 5.1% of all reviews). We also have received reviews from Argentina, Australia, Belgium, Denmark, Finland, France, Germany, Hungary, Israel, Italy, Japan, Korea, New Zealand, Norway, Sweden, and Switzerland. We intend to maintain the diversity of our reviewer pool.

#### **5. Review Turn-Around-Time**

Submission activity has been fairly consistent throughout the year, averaging 13.9 submissions per month. Submissions were highest in August (22) and lowest in December (4) and July (7).

<b>Turn-Around</b>	<b>Days</b>	<b>Months</b>
Average	110.0	3.6
Median	105.5	3.5
Standard Deviation	55.6	1.85
Maximum	430	14.3
Minimum	1	0.0
Range	429	14.3

Our average review time for 2000 was 4 months (see attached graph, “Turn-Around-Time 2000”), which is consistent with last year’s average. This is one month over our stated goal of three months. Approximately 36 percent of our decisions were made in three months or less (this is an increase from 27% in 1999). Thus, our primary goal for

the 2001 calendar year continues to be to bring our average decision time down to 3 months.

## **6. ISQ Website Update**

We have not made significant changes to our website (<http://www.public.iastate.edu/~isq>) this year. However, the counter we installed to track the number of hits indicates that approximately 9,000 people have visited the site this year.

## **7. Articles Forthcoming in 2001**

- Liliana Botcheva and Lisa L. Martin, "Institutional Effects on State Behavior: Convergence and Divergence"
- Edward Comor, "The Role of Communication in Global Civil Society: Forces, Processes, Prospects"
- Yi Feng, "Political Freedom, Political Instability and Policy Uncertainty: A Study of Political Institutions and Private Investment in Developing Countries"
- Joseph M. Grieco, "Repetitive Military Challenges and Recurrent International Conflict, 1918-1994"
- Andrea Grove, "The Intra-National Struggle to Define 'Us': External Intervention As a Two-Way Street"
- Mark L. Haas, "Prospect Theory and the Cuban Missile Crisis"
- Errol A. Henderson and Richard Tucker, "Clear and Present Strangers: The Clash of Civilization and International Conflict"
- Paul R. Hensel, "Contentious Issues and World Politics: The Management of Territorial Claims in the Americas, 1816-1992"
- Richard K. Hermann, Philip E. Tetlock, Matthew N. Diascro, "How Americans Think About Trade: Reconciling Conflicts Among Money, Power, and Principle"
- Birgit Locher and Elisabeth Prügl, "Feminism and Constructivism: Worlds Apart or Sharing the Middle Ground?"
- Rafael Reuveny, "Bilateral Import, Export, and Conflict/Cooperation Simultaneity"
- David L. Richards, Ronald D. Gelleny, David H. Sacko, "Money With A Mean Streak? Foreign Economic Penetration and Government Respect for Human Rights in Developing Countries"
- Stephen J. Scanlan and J. Craig Jenkins, "Military Power and Food Security: A Cross-National Analysis of Less-Developed Countries, 1970-1990"
- Jacqui True and Michael Mintrom, "Transnational Networks and Policy Diffusion: The Case of Gender Mainstreaming"
- James I. Walsh, "National Preferences and International Institutions: Evidence from European Monetary Integration"

## 7) **NOMINATING COMMITTEE REPORT**

From: Michael Barnett, Chair, Nominating Committee  
Subject: Report on Results and Nominating Process  
Date: August 21, 2000

This memo lays out the process, outcome, and lessons from the ISA committee to nominate the officers for the 2002-03 term. The members of the committee are: Michael Barnett, Department of Political Science, University of Wisconsin; Chris Chase-Dunn, Department of Sociology, University of California - Riverside; Mark Gasiorowski, Department of Political Science, Louisiana State University; Gale Mattox, Department of Political Science, Naval Academy; Jane Parpart, Department of History, Dalhousie University; Yaacov Vertzberger, Department of International Relations, Hebrew University of Jerusalem; and Dina Zinnes, Department of Political Science, University of Illinois.

Procedure. There were four distinct stages to our process. The first stage concerned the development of “rules for the road.” The committee got into gear immediately following the ISA convention in Los Angeles. Prior to and during that convention I had extensive conversations with the Executive Director of the ISA, and with individuals who had previously served as Chair of the nominating committee, been on the nominating committee, and held ISA offices. From these conversations I was able to obtain a good understanding of the precedents, informal norms, and technical rules that guide the nominating process. At this point I circulated several memos concerning suggested procedures and criteria to the entire committee for their comments. After clarifying several, minor, technical issues we quickly agreed on some “rules for the road” and proposed to complete our business by the time of APSA in early September.

The second stage concerned the development of a diverse list of candidates for the four positions under considerations (President and three Vice-Presidents). A notice went out to the ISA members encouraging them to submit names by the deadline of June 1. I sent out a reminder and also emailed many section heads to encourage them to submit names for our consideration. After the nomination period closed I sent copies of all the materials I had received (including email and postal correspondence) to all committee members. I also included the list of names considered by the previous nominating committee in order to make sure that we had a representative list of candidates. At this point some additional names were suggested by members of the committee. By early July we had a very respectable and diverse list of candidates for the positions.

The third stage concerned discussion regarding the qualities of the candidates. I reminded the members of the committee of the criteria for selection, provided an inclusive list of the candidates by position, and set out some broad procedures for voting. After a brief period of conversation, I asked all members of the committee to submit two votes: a ranking of the top three candidates for each position; an approval ballot, that is, a list of those candidates deemed acceptable. I tabulated these votes and circulated the

results along with some commentary. Because there were clear front runners for these positions, I proposed that we limit our future discussion to them. This suggestion was unanimously accepted.

The fourth stage concerned an intense and open-ended exchange on the final candidates for each position. Many of us circulated our views on the candidates through an email exchange. The centerpiece of our deliberations was a conference call that allowed us to have a pre-vote discussion followed by a vote. The call allowed us to further debate the qualities of the various candidates and to find common ground in a fairly efficient and highly collegial manner.

Results. We came to broad agreement on the following slate: President - John Vasquez (President); Vice-Presidents: Chung-In Moon (Yonsei University, South Korea); Steve Walker (Arizona State University); and Etel Solingen (University of California, Irvine).

Lessons. There are a number of lessons that might help future committees. First, be sure to have a face-to-face meeting early in the process if at all possible. This can help to circulate efficiently the general terms of reference and provide social capital for later discussions. Or so I am told. We actually never had that meeting, and while it did not stop us from doing our job, it probably made it a little tougher to get going at the outset. Second, it is absolutely critical that the nominating committee have a diverse and representative list generated from multiple sources. Third, the “rules for the road” should be clearly laid out and acceptable to all members of the committee. This helps to ensure a transparent process, allowing for corrections and adjustments along the way. Fourth, it is extremely important to have a live exchange in the final stage; ideally, this exchange would take place in a face-to-face setting, perhaps at the APSA (only two of the committee members were going to be at APSA). We were able to conduct much of our business over email, but that medium is a poor substitute for more immediate and lively forms of communication. Fifth, the committee should be as diverse as the ISA universe. We were fortunate to have a very diverse group, representing different methodological styles, theoretical commitments, and substantive interests.

To conclude, I would like to express my genuine appreciation to the exceptional committee members. They demonstrated the commitment and seriousness of purpose that is expected of a committee tasked with such important responsibilities. They engaged in a frank discussion of (sometimes) delicate issues. The result was an amicable, spirited, and smooth process that produced, in my view, an excellent slate for the leadership of the ISA.

## 8) WORKSHOP GRANT COMMITTEE REPORT

### **FINAL REPORT TO THE GOVERNING COUNCIL FROM ISA**

Workshop Grants Committee of Donald Sylvan(chair), Bruce Moon, A. Claire Cutler, Peter Haas, and Yale Ferguson

The 2000-2001 ISA Grants Workshop Committee listed above issued a call for proposals early in the fall (see below); we received and reviewed nine (9) completed proposals this year. The overall quality of the proposals varied, but the committee felt that there were a number of quite strong proposals. The range of topics, fields of study, and participants were impressive. We have communicated the funding awards listed below, totaling **\$19,510 of our \$28,000 budget**. We decided that it was the charge of our committee to fund only excellent proposals, and feel we have done so. **We sincerely hope that the ISA Governing Council will allow us to carry over the money we did not spend, with our assurance that we will again fund only excellent proposals.**

### **ISA Workshop Grant Program Call for Proposals**

The International Studies Association announces the deadline for 2000-2001 grants to support workshops of scholars drawn from the global international studies community.

#### Scope of Awards

ISA created the Workshop Grants program in 1992 to promote the interaction of scholars from different parts of the global international studies community. Workshops typically involve small groups of participants focusing on a significant research problem that stimulates cross-national examination or perspectives and engages the interests of several disciplines. Topics should be sufficiently well focused to allow in-depth exploration during the time proposed for the workshop. All participants are expected to present a paper on a relevant topic in order to attend the workshop. Funds may be used to support several types of workshops: to bring together authors for an edited volume; to plan for a collaborative research project; or to stimulate new approaches to the substance and analysis of a topic.

#### Eligibility

Proposers and at least 50 percent of proposed participants must be ISA members. Proposals from junior scholars are particularly encouraged. Workshop participants should be drawn not only from ISA's North American membership, but also from other parts of the world and should include junior scholars.

#### Funding

Grants will be awarded annually by ISA's Executive Committee upon recommendation by the Workshop Committee. \$28,000 (U.S.) has been made available for 2000-2001 awards. Several awards averaging \$4,000 to \$6,000 will be made. Funding

may be used for travel and per diem expenses as well as other workshop costs. Proposers are particularly encouraged to link a workshop with ISA national, regional, or section meetings. Funds will generally be available for up to eighteen months from the time grants are made.

#### Format

Proposals should be not more than five pages (single-spaced) with a title page listing name(s) of proposer(s), current affiliation, title of project, and amount requested. In addition, proposals must specify (1) the theme and purpose of the workshop, (2) how the project relates to previous research and theoretical developments, and (3) how the project will contribute to scholarship within one or more fields. Proposals must include a budget, budget justification, list of proposed workshop participants, their disciplines and affiliations, proposed dates and location, curriculum vitae(s) for proposer(s), and other financial support being sought or received. The curriculum vitae of the proposer(s), budget, and list of participants need not be included in the page limit.

Six (6) copies of the proposal, with accompanying budget, list of participants, and curriculum vitae(s), should be submitted by 15 September 2000.

Workshop Committee Proposals  
International Studies Association  
Social Sciences 324  
University of Arizona  
Tucson, AZ 85721 USA  
Submission deadline  
15 September 2000

#### **Successful 2000-2001 Workshop Grants Proposals**

(arranged in alphabetical order by principal proposer's last name)

#### **I.**

#### **“Building International Studies Programs in Ukraine and the Surrounding States”**

**Grant Recipients:** Mark A. Boyer and Matthew Lyon (University of Connecticut)

The institutions of higher learning in Ukraine and the surrounding states are tragically under-funded and have inherited educational traditions that still exhibit the educationally inhibiting aspects of the communist era. Assisting the development of higher education in the field of international studies in Ukraine and the surrounding states goes to the very heart of the goal of ISA to reach out to other international studies around

the globe. This workshop is intended as the first installment in a long-term commitment of engaging the problem and explicitly capitalizing on the expertise found among the members of the ISA. Modeled on the International Affairs Network (IAN) run by the University of Pittsburgh from 1994-1999 in Central and Eastern Europe, this project seeks to develop greater institutional capacity in the region by eventually conducting a series of longer workshops focused on program development, pedagogy, and enhanced research skills for participating faculty. Please visit the IAN web-site at <http://www.imdi.gspia.pitt.edu/IAN/ian.html> for more information in the programs of the IAN. The workshop in Chicago will provide the group with the opportunity to investigate and strategize about obtaining large scale funding for the larger multi-year project engendered by this program.

**Amount Funded: \$6000**

## **II.**

### **“Can Institutions Have Duties? Collective Moral Agency and International Relations”**

Grant Recipient: Dr. **Toni Erskine**  
Centre of International Studies  
University of Cambridge

This project confronts the timely and extremely challenging question of whether institutions can bear moral responsibilities and be ascribed blame. The prominence of issues such as environmental degradation, humanitarian intervention and global inequality in the distribution of resources demands that anyone interested in international relations consider claims of moral duties that are transnational in scope. The fundamental question that remains is who — or *what* — is to bear these duties. The purpose of the ISA/BISA Special Workshop (University of Cambridge, 17-19 November 2001), which constitutes an important part of this project, was threefold: to explore the viability of assigning moral duties to artificial, or institutional, international actors; to identify institutions that might bear responsibilities; and, to examine how these duties might be variously ascribed, qualified and carried out. Through this investigation, the project aims to introduce an important new research agenda to the study of international relations. Both an edited book and special journal section are forthcoming products of the workshop.

**Amount Funded: \$1510**

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## **III.**

### **“Conceptualizing And Measuring Conflict Management Success”**

Grant Recipients:  
**Gary Goertz**  
Dept. of Political Science  
University of Arizona  
email: [ggoertz@u.arizona.edu](mailto:ggoertz@u.arizona.edu)

**Frank Harvey**  
Dept. of Political Science  
Dalhousie University  
email: fharvey@is.dal.ca

**Paul Diehl**  
Dept. of Political Science  
University of Illinois  
email: p-diehl@uiuc.edu

This project seeks to redress the limited conceptual and operational development of conflict management success, broadly understood. We will provide the first comprehensive survey and assessment of existing approaches to conflict management success, focusing on both the scholarly and practitioner literature. Significantly, this will include an analysis that summarizes, synthesizes, and evaluates extant approaches to conflict management. Secondly, the project will provide a taxonomy of conflict management approaches. Finally, the project seeks to develop new ideas and guidelines for evaluating conflict management efforts, intended for a broad audience, including policymakers and scholars. The latter is the product of a workshop involving experts on different aspects and approaches to conflict management.

**Amount Funded: \$6000**

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**IV.**

**“Externalities of Integration: The Wider Impact of the Developing European Asylum and Immigration Policy”**

Grant recipients:

**Sandra Lavenex**  
University of Zurich and Center for International Studies,  
Zurich (Switzerland)

**Emek M. Uçarer**  
International Relations Program  
Bucknell University (USA)

The workshop gathers the contributors to an edited volume and is dedicated to the preparation of the latter. The leading questions addressed in this workshop are: Which implications does the Europeanization of a particular policy field have for countries outside the European Union, and which external effects can this Europeanization exert on the regulation of other, related societal problems? Starting from the observation that conventional, inward-looking accounts of European integration tend to overlook the externalities of Europeanization, this project shall investigate the wider impact of the developing European asylum and immigration policy on states, institutions and, more

generally, international relations. The volume that will be discussed at this workshop carries the same title and will be published by Lexington Books in 2002.

**Amount Funded: \$6000**

## 9) LONG RANGE PLANNING COMMITTEE REPORT

### Report of the Long Range Planning Committee January 2001

Issues arising from the Los Angeles meeting of this committee consumed a great deal of time and energy over the past months. Several on the committee had hoped that we would begin the year with a very productive meeting in Los Angeles, continue those discussions by email – and possibly phone – over the ensuing months, bring the deliberations together at APSA, and then to use the remainder of the year to refine ideas and prepare the committee's report. This was not to be. Our first substantive meeting was held at APSA in Washington; it was, however, very full and productive. Here are the results of our deliberations.

1. Everyone on the committee strongly believes that our group commitment to civility needs more emphasis. This issue was discussed at considerable length, and a draft statement was circulated subsequent to the meeting. It was somewhat amended in email exchange and unanimously approved. It reads:

As part of our ongoing effort to address the future of the International Studies Association, we have previously affirmed our commitment to maintaining the "big tent" character of the organization. We recognize that the strength of the Association also carries with it a number of challenges, including the existence within the membership of numerous strongly held and conflicting viewpoints. We encourage debate and the frank exchange of views in our committee and Governing Council deliberations and within the Association as a whole. We also insist that disagreements should be expressed in a civil manner and with respect for other people and their positions.

We recommend that the International Studies Association regularly remind the membership of the professional norms governing this Association in the following ways:

1. The mandate given to each ISA committee will include the relevant sections of the existing statement regarding Professional Rights and Responsibilities;
2. The entire Professional Rights and Responsibilities statement will be included on the ISA web page;
3. The ISA will publish the entire Professional Rights and Responsibilities statement once a year in the Association's publication *International Studies Perspectives*;

4. The Professional Rights and Responsibilities committee of the ISA will review annually the statement governing the professional norms of this Association.
2. A majority of the committee suggests that, as has been frequent but not invariant practice over the years, the ISA president recuse him or herself from chairing that part of the annual meeting when matters are to be discussed about which the president has strong views that may be at variance with those of many other. This would allow both the president and others the opportunity to articulate opinions fully and freely, allowing for a more complete discussion than might otherwise take place.
3. The committee believes that the differential treatment of financing between ISA sections and regions represents an inertially driven artifact more than a well-thought out policy. The sections are financed by a “positive check off” while each member of the association is simply assigned a region, and \$5 of that person’s annual dues gets credited to the person’s geographic region. While there are a number of different views on the committee, we agree that changes should be considered that will not cause sudden disruption of the financial base of the regions but will test the interest of the membership in the regions. We suggest one plan for the Governing Council’s review. For an initial period of two years, we propose that all members be given an optional choice of regional membership for a positive check off fee of \$2. Each person choosing a region on this basis (whether their “natural” region or not) will have the \$2 matched by \$3 from the ISA budget. Those not electing to pay the \$2 will have \$3 assigned to their “natural” regions just as is currently the case. In addition, if the amount of money garnered in this way by any region falls below 80 percent of the funding level for the last year prior to the experiment, the shortfall will be made up from the ISA budget. The scheme is designed both to test the general level of interest in the regions and, to some extent, their relative appeal.
4. Sufficient data were not available to the committee to make a detailed recommendation on day care for the annual meeting. We do, however, endorse an experiment with daycare at the New Orleans meeting, assuming that headquarters can present a workable proposal to the Executive Committee and the Governing in Chicago. While surveys of membership opinion may be valuable, we believe that the importance of the issue to the organization as a whole dictates that constructive experimentation should begin immediately.

In addition to these proposals, the LRPC strongly suggests that next year’s committee consider a number of issues that it was simply not feasible to make concrete policy suggestions about this year. They include:

1. More careful consideration of day care options for the annual meeting.

2. A consideration of the advisability and feasibility of a periodic review of all ISA activities to test their importance for the organization relative to their cost. Some have suggested that all activities be reviewed every four or five years beginning with a self-study by those with oversight for the function being examined.
3. The development of goals for greater financial independence of ISA from headquarters host institutions and operational measures to attain it (this would be done in collaboration with the Finance Committee).
4. The development of suggested roles for ISA vice-presidents.
5. The development of a clearer set of standards for the initiation and ending of ISA sections and their allocations in the annual program.
6. A consideration of the implications for the annual program of the growth of membership and the number of submissions for program participation. What balance should be struck in the composition of the program across panels, roundtable, and poster sessions, and, more generally, how can the competing demands of the membership for space on the program be reconciled?
7. A consideration of how the Governing Council works and its proper role in the Association. There is widespread dissatisfaction with the functioning of the Governing Council, including its size, its cohesiveness, the physical setting and logistics of its meetings, and its ability to make informed decisions. Many believe, however, that the Governing Council functions more effectively now than in the past and that substantial improvements may be difficult to devise.

Committee Members:

Deborah Gerner  
Brian Job  
Robert Kudrle, Chair  
Mary Meyer  
Zeev Moaz  
James Morrow

Members Ex Officio:

Michael Brecher  
Craig Murphy  
Thomas Volgy

## 10) PROFESSIONAL DEVELOPMENT COMMITTEE REPORT

### 2000 Annual Report for the Standing Committee on Professional Development

Co-chairs: Jean Garrison (University of Wyoming) and Steven Hook (Kent State University)

Members: Thomas Preston (Washington State University), Emek Ucarer (Bucknell University), Juliet Kaarbo (University of Kansas), Matthys Van Schaik (George Mason University)

#### A. ISA Annual Meetings

A primary activity of the committee has been its sponsorship of professional development workshops. These have included workshops and panels on publishing in international studies, teaching in international studies, and securing a job in international studies. The 2001 annual meeting in Chicago reflects the third consecutive year the committee has sponsored these workshops.

At the 1999 ISA meeting in Washington, a workshop was held that brought together representatives of academic institutions, representatives of government agencies, and NGOs to provide information on career opportunities and preparation strategies for graduate students and recent PhDs in all areas of international studies. Also at the 1999 meeting, the committee organized a panel on publishing in international studies with representatives from the leading journals in international studies (among those represented were *International Studies Quarterly*, *International Interactions*, *Global Governance*, and the *Review of International Studies*).

At the 2000 ISA meeting in Washington, the committee sponsored and co-sponsored three panels. There were panels on teaching in international studies, women in international studies, and a special panel on publishing strategies that included representatives of major publishers, including Cambridge University Press and Lynne Rienner Publishers, as well as an editor of *International Studies Quarterly*. In all three cases the panels were well attended and highly praised. For the 2001 meeting, the committee is co-sponsoring a panel on International Studies and the Academic and Non-Academic Job Markets and two panels on Foreign Policy in the Year 2025.

#### B. Regional Workshops

The Professional Development Committee expanded its professional development workshop function in 2000 by sponsoring a series of workshops at regional conferences. This was deemed a particularly important outreach by the committee officers and strongly endorsed by those who attended the open meeting the committee held in 2000 at the annual meeting in Washington. This project also was given a strong green light by the ISA Executive Committee during the presidencies of Margaret Hermann, Michael Brecher, and Craig Murphy. The committee was granted authority to provide funding -- through its own budget -- for the organization and execution of regional workshops. Three such workshops were held in fall 2000: at the ISA-Midwest meetings in St. Louis, at the ISA-South meetings in Birmingham, and at the ISA-West meetings in Portland.

The regional workshops are considered critical for two reasons. First, they come at a crucial time in the recruitment calendar, when many academic departments are in the key stages of advertising and recruiting. This sets the regional conferences apart from the ISA annual meetings, which occur in the spring term and thus a bit beyond the peak hiring season. Second, the regional conferences provide a more intimate venue for interaction between professionals in various fields of international studies and graduate students. Given that the ratio of graduate student attendance is greater at the regional meetings, this is a natural forum for promoting the interests of professional development within ISA.

### C. Workshop Response

Response to all the panels and workshops has been consistently positive. At the Fall 2000 ISA-Midwest meeting, former ISA President Chad Alger expressed great pleasure with his opportunity as a workshop panelist to reflect on his many years of experience as both a search committee member and as a dissertation adviser for graduate students. After the "Publish or Perish" panel in Los Angeles in Spring 2000, all the representatives of leading publishing houses and *ISQ* observed how pleased they were to be given the opportunity to advise prospective authors on publication strategies, including critical timing decisions and those related to the selection of appropriate venues (journals and publishing houses) that would best serve their intellectual and professional interests. Of course, audience members have been almost unanimous in their gratitude for the workshops.

The central premise underlying these workshops is that professional development concerns represent a unifying force among the otherwise diverse and far-flung ISA membership. In particular, for graduate students the question of gaining employment is an essential issue that in effect renders all other concerns secondary. Without adequate employment, their training, talents, and potential contributions to international studies are moot.

### D. Professional Development Webpage

With the help and support of ISA headquarters, the committee has created and periodically updated a Professional Development page on the ISA homepage. The homepage is a crucial (and inexpensive) venue whose potential has only been marginally tapped to date. This page currently includes links to job opportunities listed with ISA, a link to the Chronicle of Higher Education's jobs listing, and the means to submit job announcements to the ISA. Our resource pages include Building Career Skills, Career Resources, and general Dissertation Publishing Guidelines. We endorse efforts to continue to expand the page and specifically to include a more comprehensive list of domestic and international jobs in international studies that are inside and outside of academia. At the open committee meeting held at the 2000 ISA convention in Washington, the suggestion was made for a bulletin board style listing of jobs and resources, linked to the homepage, that would include updated job notices (from inside and outside academia). The committee believes this is a future priority, but one that requires the cooperation of the staff at ISA headquarters.

### E. Request for Future Support

For these reasons the Professional Development Committee seeks the continuing support from the ISA Executive Committee, including funding for future workshops and outreach activities. The committee remains in its formative stages and its potential roles continue to widen as the experiences from its first phase are converted into future planning. An allocation of \$4000 (\$1000 more than the previous funding level provided under Margeret Hermann's leadership) on an annual basis would be adequate to allow for the needed functions such as a reception and workshops both at the main ISA annual meeting and at the regional meetings. Workshop reimbursements (averaging about \$400/workshop during AY2000) were affordable given the existing level of ISA funding, but the committee also only organized workshops for three of the six regional meetings. Since the committee does not yet have an annual allocation, this year there is not sufficient funding for a reception or luncheon for young scholars as has been held in past years. The committee requests that this \$4000 funding allocation (\$2,000 for regional workshops, and \$2,000 for conference programs, including a reception) be regularized and become an annual allocation to fund the committee's activities.

The committee also sees the need for a designated staff member to handle the needs of the webpage (as outlined in Section D) and to handle the many queries from the membership, and from public and private sector employers, regarding our services on the Internet. This staff member would serve the committee on a part-time basis, possibly as part of a broader job description. We are not asking for a new GA line or a full-time staff member, but hope that these tasks can be handled by a current staff member. Given the constantly shifting membership of the committee, it would be advantageous to have a designated staff member within ISA to manage these responsibilities.

## 11) REQUEST FOR NEW SECTION: INTERNATIONAL POLITICAL SOCIOLOGY

Before you is a request to create a new section for ISA, entitled International Political Sociology. The organizers of the section have met all the requirements of ISA's constitution for the creation of a new section, including petitions from well over 50 members of the association, and the creation of a set of bylaws for the governance of the section. Below are the statement of purpose, the interim leadership of the section, and the proposed charter for the section.

*The Governing Council is asked to approve the creation of the new section.*

### Statement of purpose and interim leadership:

While the state remains an important actor in international and transnational relations, it is far from the only actor. The processes and structures indwelling such phenomena as transnational social movements, migration, the social dimensions of economic globalization, transnational communities, and the diffusion across borders of religious organization and activity, criminal enterprises, and values and ideologies – not least human rights – the ever-more compelling connections between intra-state and inter-state conflict, call for new epistemologies and approaches to research and theory. Coupled with the problematization of such fundamental and venerable concepts as sovereignty, the nation-state, identity, loyalty, citizenship, "belonging," and interests, these phenomena reflect an international system better characterized by the folding into each other of outside and inside, like a Möbius strip, than by clear-cut borders between states or hard-and-fast dividing lines between domestic and international levels of analysis. The proposed section invites intellectual and professional collaboration and creative and constructive intellectual exchanges across disciplines, intellectual traditions and cultural styles. Such exchanges will permit the exploration of alternative paradigms, conceptual flexibility, methodological heterodoxy admitting qualitative and quantitative research, and analyses that move us toward understanding and, through scholarship, amelioration of real people's real concerns in the new century. The section is being launched by, and on the basis of, collaboration across several disciplines and national and regional lines. Highly successful panels have been organized by the proposers at the last four ISA annual meetings (as well as one for the 2001 Chicago meeting); and a collaborative volume is being published by the University of Minnesota Press in Spring 2001 in which most of the chapters were authored by signers of the petition to establish this section.

The organizers will serve as co-chairs until the meeting of ISA following approval of the charter and will also fill the role of program co-chairs for the panels and events to be organized by the section. They are Didier Bigo, Institut d'Études Politiques, Paris, France; email: [didier.bigo@conflits.org](mailto:didier.bigo@conflits.org), tel/fax: + 33 1 43 72 96 01; and Martin Heisler, Department of Government and Politics, University of Maryland, College Park, MD 20742; tel.: 301.405.4167; fax: 301.314.9690; email: [mheisler@gvpt.umd.edu](mailto:mheisler@gvpt.umd.edu)

## CHARTER OF THE INTERNATIONAL POLITICAL SOCIOLOGY SECTION OF THE INTERNATIONAL STUDIES ASSOCIATION

### I. Name

This organization will be known as the International Political Sociology Section [IPSS] of the International Studies Association of North America. (The name of the organization in French will be *Section pour la sociologie politique de l'internationale [SSPI]*.)

### II. Purposes

- 1. The aim of the Section is to foster research and scholarly communication in the realm of international and transnational studies and to bridge the domestic and international levels of analysis. The Section's focus is on the social and cultural dimensions of international studies, broadly conceived. One of its main purposes is to foster innovative epistemological, methodological, analytic and theoretical perspectives on aspects of international studies less central to state-centered, economic, diplomatic and other traditional approaches.*
- 2. The Section strongly encourages interdisciplinary research collaboration and communication and will foster comparative and interdisciplinary studies across subsocietal groups and substate institutions, countries and regions, as well as across time. Its interdisciplinary and comparative purposes will be reflected in such endeavors as the organization of research projects, conference panels, publications and other activities at ISA's general and regional meetings and elsewhere; in reaching out to other professional associations across the boundaries of disciplines, countries, world regions and sections of ISA. The Section actively seeks members from a wide range of disciplines in the social sciences and humanities.*
- 3. The Section also encourages communication with scholars, educators, members of policy communities and other interested groups outside the framework of ISA. In recognition of the provisions of the constitution of the International Studies Association, such interactions will always provided such interaction flows from scholarly rather than political engagement. Such provisions preclude the engagement of the Section, as an institution, in policy advocacy or partisan political activity.*

### III. Membership

- 1. Membership in IPSS is open to all members of ISA who share the purposes and interests of the section and who pay IPSS dues.*
- 2. Section membership conveys the privileges and attendant professional responsibilities of participation in the professional activities and business of the Section, including: voting at the annual business meetings of the Section, to be held in conjunction with the annual meeting of ISA; sponsoring and/or standing for election to offices in the Section; proposing panels or other Section-sponsored events at general or regional ISA meetings and any other venues in which the Section may participate; and receiving the publications and communications of the Section.*

#### *IV. Officers*

- 1. The officers of IPSS are the Chair, the Vice-Chair, the Secretary-Treasurer and the other members of the Executive Committee. The Executive Committee shall be comprised of, in addition to the Chair, Vice-Chair and Secretary-Treasurer, the Communications Director, the immediate Past Chair, and four at-large members elected by the membership. Two of the four at-large members will be elected each year, except in the Section's first year, as provided in paragraph IV. 3. below.*
- 2. Officers will be elected by secret mail ballot in advance of the Section's annual business meeting, as provided in section V. below, except in the Section's first year, as provided in paragraph IV. 3. below.*
- 3. The results of elections will be announced at the annual business meeting. The Vice-Chair will serve as Chair-Elect for one year and will succeed the Chair, also for a one-year term. The Chair may not serve successive terms. The Chair shall serve as Past Chair for one year. The Vice-Chair will also serve as the Chair of the Section's Program Committee during her or his term. She or he may invite other section members to serve on the Program Committee.*
- 4. Members at the Section's initial business meeting shall elect a Chair, a Vice-chair, a Secretary-Treasurer and four at-large members of the Executive Committee. Two of the at-large members will be elected for a term of one year and two for two-year terms.*
- 5. The Executive Committee may appoint such officers as it may deem necessary or useful. Such appointments will be for terms not to exceed two years, but may be extended with the consent of the majority of the members assembled and voting at the annual business meeting. Appointed officers will not have voting privileges in Executive Committee meetings.*
- 6. The post of Secretary-Treasurer*
  - a. will be filled by election for a term of two years, renewable for one additional consecutive term of two years. The Secretary-Treasurer shall be responsible for the maintenance and management of the financial accounts of the Section and will provide formal, written, accounting of the Section's financial condition of the Section at the annual business meeting.*
  - b. He or she, in conjunction with the Communications Director, will be responsible for the Section's newsletter and other official media of communication. The Secretary-Treasurer will record the proceedings of the annual business meeting and all meetings of the Executive Committee and will be responsible for maintaining these and other formal records of the Section, including the Charter and any by-laws the Section may enact, electronic and hard copy membership lists, and other Section documents.*



*the membership of the Committee's report and any other nominations that may be offered in conformity with sections V. 2 and V. 3 of this Charter.*

5. *Elections will be held by secret mail ballot, to be distributed at least four weeks prior to each annual business meeting and must be returned to the Secretary-Treasurer or her/his designated surrogate not later than two weeks prior to that business meeting. All members current in the payment of dues to ISA and the Section will be eligible to vote, make nominations through the procedure indicated in section V. 2 above, and to stand for election. Election results will be announced at the annual business meeting. Newly elected officers will assume office at the close of that business meeting and will hold office until the end of the business meeting at the conclusion of their term – either one or two years, depending on the position, as provided in section IV of this Charter.*

VI. *Charter Amendments*

1. *Amendment to this Charter may be proposed by the Executive Committee or by a petition of at least ten members of the Section. Proposed amendments will be submitted to the Chair and the Secretary-Treasurer of the Section not less than six weeks prior to the annual meeting at which they are to be considered by the membership. Such proposed amendments will be discussed and acted upon at the annual business meeting.*
2. *If an amendment is approved by a majority of members in attendance at the annual business meeting, it will be submitted to a mail ballot of all current members. Amendments will be deemed adopted if supported by a two-thirds majority of those responding to the mail ballot within one month of its postmark.*
3. *All amendments to the Charter approved by the Section's membership in accordance with VI. 1 and 2 above will be submitted to ISA's Executive Director and Governing Council.*

VII. *Publication of the Charter*

*The final version of this Charter, once approved by the Governing Council of ISA and the Section membership, will be posted on the Section's official web-site and shall reflect in a timely manner all amendments adopted in accordance with the provisions of section VI of this Charter.*

## 12) DIVERSITY COMMITTEE REPORT

### INTERNATIONAL STUDIES ASSOCIATION DIVERSITY COMMITTEE: ANNUAL REPORT 2000

The Diversity Committee regularly meets at the annual conventions of the International Studies Association. Its latest meeting took place March 14, 2000 in Los Angeles. All members were present: Hayward Alker, Barry Hughes, Mary K. Meyer, Marian Miller, and Susan Northcutt (chair).

Important achievements of the Diversity Committee during 2000 include the following:

1. MISSION/CHARGE: Agreement was reached on the charge of the Diversity Committee and it was, in turn, presented to the Governing Council.

The Diversity Committee is a five-member standing committee established by the International Studies Association in 1998. It has a three-fold mission: to promote and facilitate diversity within ISA, especially with regard to women and other minorities; to improve the professional visibility of women and other minorities within international studies; and to monitor and provide oversight with respect to these goals.

2. STATEMENT ON ISA CONSTITUTIONAL REVISIONS: The Diversity Committee, at the request of the ISA President and Executive Director, submitted a joint statement (with the Women's Caucus for International Studies) on the proposed changes to the ISA Constitution that was published in INTERNATIONAL STUDIES PERSPECTIVE.
3. CONVENTION PARTICIPATION. After the annual meeting in Los Angeles, the Diversity Committee prepared a report (which follows) detailing the participation of women in the ISA convention.

One of the major missions of the Diversity Committee is to monitor diversity within ISA. In keeping with this mission, this report is submitted for review (prepared by Susan Northcutt with the assistance of Janet Monroe). It is a report monitoring the participation by women at the 2000 ISA Annual Meeting. Data are based on the final program published shortly before the convention (Los Angeles, March 14-18, 2000).

	Women	Men	Total	Percent
Chairs/Co-Chairs	118	298	419	28.4
Papergivers	467	1041	1508	31.0
Discussants	96	274	370	26.0

The next meeting of the Diversity Committee is scheduled for Thursday morning, February 22, 2000. Current members are Hayward Alker, Lisa Brandes, Philippe LePrestre, Mary K. Meyer, and Susan Northcutt (chair).

### 13) WASHINGTON DC REGION

**TO: Governing Council**  
**FROM: Tom Volgy**

***Please note the following exchange of correspondence as a basis for our discussions on this item.***

From: "Watson, Cynthia" <Watsonc@ndu.edu>  
To: "Thomas J. Volgy" <volgy@email.arizona.edu>  
Subject: RE: Washington DC Region  
Date: Sat, 23 Sep 2000 13:17:28 -0400  
X-Mailer: Internet Mail Service (5.5.2448.0)

Tom,

I would support killing the DC region. I've found it impossible to get anyone to take over from me (I've tried several and been told, politely, NO WAY) and, due to the array of other opportunities in the area, no one has been particularly interested in meetings. I have been to ONE meeting in the 8 years I've been here.

Cynthia

-----Original Message-----

From: Thomas J. Volgy  
To: Watson, Cynthia  
Sent: 9/13/00 1:37 PM  
Dear Cynthia:

When ISA's Executive Committee met at APSA this month, there was considerable discussion regarding the nature of sections and regions. One specific proposal forwarded to us was to identify circumstances under which regions would be disbanded and folded into other regions. In this context there was considerable discussion regarding the Washington DC region, and its relatively infrequent meetings and activities.

I wanted to alert you to this discussion and the possible consequence that this item will be further pursued at the Governing Council's annual meeting in Chicago. I am particularly interested in your views regarding the question of whether or not you feel it would be appropriate to disband the Washington region and to reintegrate its members into the regions surrounding it. To do so would require a number of steps:

- 1) ascertain from the membership of the region its desire to stay or go;
- 2) ascertain where they would wish to relocate if the majority desire is to disband;
- 3) create a mechanism for accomplishing reintegration, should that be the desire of the membership.

It is quite possible that the perception of those outside of the DC region--that for quite some time it has been inactive--is inaccurate. If so, that would be very important to know as well. If you have the time in the near future, I would appreciate your thoughts about all of this.

Thanks for your time and attention.

Tom Volgy

## 14) COOPERATING ORGANIZATIONS

In response to a growing number of affiliate organizations and a large backlog of organizations with past history of cooperation with ISA, but little common activity since, the Governing Council established new rules last year (after receiving recommendations from the Long Range Planning Committee) for the creation of Cooperating Organizations. Cooperating organizations will substitute for the less symmetrical term of affiliates. Further, those cooperating organizations will be accepted for this relationship that can meet the following criteria:

- such organizations should be scholarly, professional organizations;
- their purposes should reflect purposes similar to ISA, as identified by the ISA's Constitution;
- cooperation should be likely to lead to meaningful, reciprocal, and ongoing activities between the respective associations.

Given these new policies, ISA headquarters contacted all of our affiliates, informing them of our changed policies, and asking if they wanted to become cooperating organizations with ISA. ISA requested each organization to provide e-mail and (when available) web contact and linkage to ISA's home page. In turn, we noted to prospective partners that, once reestablished as a cooperating organization, each will be contacted annually and invited to participate in ISA's activities, including the annual convention, international conventions, and submission for joint workshops.

This process has been a slow and tedious one. While more than two dozen “affiliates” responded quickly, many more were virtually untraceable. Thus, the project is still not complete. Below are two lists. The first represents our new, cooperating organizations; there are twenty-eight of these. The second list represents those with no contacts or ones that had provided us with insufficient information to date.

***Please note: as a consequence of our new policies, and starting with the 2002 conference, we will need to create procedures and mechanisms for inviting participation from our cooperating organizations to the annual conference.***

## **Appendix A: COOPERATING ORGANIZATIONS of ISA**

### **AMERICAN ASSOCIATION OF THE ADVANCEMENT OF SCIENCE (USA)**

**WEBSITE:** <http://www.aaas.org/AAASTXT.html>

Gretchen Seiler, Director, Executive Office Affairs  
Richard Nicholson, Executive Officer and Publisher  
Phillip Blair, Chief Financial & Administrative Officer  
Philip Abelson, Science Advisor:  
James Rutherford, Education Advisor:  
Tel: 202-326-6640; Fax: 202-371-9526

Mailing Address:  
1200 New York Ave., NW,  
Washington, D.C. 20005  
Tel: 202-326-6400

Communications office: 202-326-6440; Fax: 202-789-0455  
Director: Nan Broadbent  
Development office: 202-326-6636; Fax: 202-371-9849  
Director: Jeannette Wedel

### **ASSOCIATION FOR CANADIAN STUDIES IN THE UNITED STATES (ACSUS)**

**WEBSITE:** <http://www.acsus.org/>

Mailing Address:  
1317 F Street NW, Suite 920  
Washington, DC 2004-1151  
Tel: 202 393 2580  
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ASSOCIATION FOR ISRAEL STUDIES / ISRAELI STUDIES ASSOCIATION

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Link to upcoming Conference 2001 and other info: <http://www.fgcu.edu/csa2001/r.edu>

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**FOREIGN POLICY ASSOCIATION (FPA)**

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c/o Marcus Graetsch  
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**SUPPORT FOR IMPROVEMENT IN GOVERNANCE AND MANAGEMENT IN CENTRAL AND EASTERN EUROPEAN COUNTRIES (SIGMA)**

**WEBSITE:** <http://www.oecd.org/puma/sigmaweb/>

E-mail: [sigma.contact@oecd.org](mailto:sigma.contact@oecd.org)

## **Appendix B: List of affiliate organizations that have either become defunct or have not responded.**

Al-Ahram Center for Political and Strategic Studies (Egypt) – **No response Last contact 1989**  
Argentine Political Science Association (Argentina) - **No response -Last contact 1993**  
Association of International Studies of Tunisia (Tunisia) **No response**  
Austrian Institute for Peace Research and Peace Education (Austria) **No response- Last contact 1993**  
Bangladesh Society of International Studies (Bangladesh) **No response -Last contact 1993**  
Bulgarian Political Science Association (Bulgaria) **Found recent info on web, but no response.**  
Center for Conflict Analysis (USA)  
Chilean Peace Research Association (Chile) **-Last contact 1992**  
China Institute of Contemporary International Relations (China)**-Last contact 1993**  
Coalition for the Advancement of Foreign Languages and International Studies(US)  
Consortium for International Studies Education (USA) **Defunct**  
Consortium for Peace Research, Education, and Development (USA) **no response**  
Consortium of Social Science Associations (USA) **no response**  
Department of Political Science, National University of Singapore **no response**  
Faculty of Juridical Sciences, University of Dakar (Senegal) **no response**  
Finnish Political Science Association (Finland) **no response**  
French Political Science Association (France) **no response**  
German Association of Political Science (Germany) **no response**  
Hellenic Society of International Law and International Relations (Greece) **no response**  
Institute for Development and International Relations (Croatia) **Last contact 1993**  
Institute for Political Sciences (Croatia) **no response**  
Institute for Social and Political Studies (Bulgaria) **no response**  
Institute of World Economics and Politics, Chinese Academy of Social Sciences (China) **no response**  
International Bargaining Internet (USA) **no response**  
International Peace Research Association (USA) **no response**  
International Relations Section, Swedish Political Science Association (Sweden) **no response**  
International Relations Section, Polish Political Science Association (Poland) **no response**  
International Studies Association, Prague (Czech Republic) **no response**  
Italian Society of Political Science (Italy) **no response**  
Modern Greek Studies Association (USA) **no response**  
National Committee of International Studies and Program Administrators (USA) **no response**  
Nigerian Society of International Affairs (Nigeria) **no response**  
Peace Research Institute Frankfurt (Germany) **no response**  
Political Studies Association of Ireland (Ireland) **no response**  
Program of Joint Studies on the International Relations of Latin America **no response**  
Russian Academy of Sciences (Russia) **no response**  
Salvadorian Association of Professionals in International Relations (El Salvador) **no response**  
Turkish Political Science Association (Turkey) **no response**

**15) SEAT ON INTERNATIONAL SOCIAL SCIENCE COUNCIL**

## 16) SECTION AND REGION BUSINESS

### Section Rechartering:

#### Section Re-Chartering Schedule

*Updated March 29, 2005*

<b>Section</b>	<b>Due</b>	<b>Status</b>
Active Learning in Intl. Affairs	Jan 01	Pending*
Comparative Interdisciplinary Studies	Jan 01	Complete
Environmental Studies	Jan 01	Complete
Ethnicity, Nationalism and Migration	Jan 01	Pending*
Feminist Theory and Gender Studies	Jan 01	Complete
Global Development	Jan 01	Pending*
Intelligence Studies	Jan 01	Pending*
International Education	Jan 01	Complete
International Law	Jan 01	Pending*
International Organization	Jan 01	Complete
International Political Economy	Jan 01	Complete
Women's Caucus for Intl. Studies	Feb 02	
Diplomatic Studies	Feb 02	
Foreign Policy Analysis	Jan 03	
International Security Studies	Feb 04	
Peace Studies	Feb 04	
Post-Communist States in Intl. Relations	Feb 04	
International Communication	Feb 05	
Scientific Study of Intl. Processes	Feb 05	
International Ethics	Feb 05	
International Political Sociology	TBD	New Section

**17) OLD BUSINESS**

## **18) EXECUTIVE SESSION**

Executive session is established on the agenda for personnel and legal matters. One possible legal matter before us is described below in the appendix. We would appreciate it if you would keep this matter confidential.

**APPENDIX:** Correspondence with Donald Schulz

16 October 2000

Dr. Thomas Volgy  
Executive Director  
International Studies Association  
324 Social Studies Building  
University of Arizona  
Tucson, AZ 85721

Dear Dr. Volgy:

I am writing to request the support of the ISA in the establishment of a legal defense fund which is being set up by my colleagues at Cleveland State University to help enable me to defend myself against a lawsuit that has been filed by Laredo National Bancshares, Inc., Laredo National Bank (LNB), and Gary G. Jacobs, president and CEO of those organizations. There are major First Amendment issues involved in the case that should be of interest to you, most notably the threat to academic freedom. But first, a few details.

The lawsuit stems from alleged actions I committed while I was a research professor on US-Latin American security issues at the US Army War College (USAWC). The charges are multiple and involve accusations that I infiltrated a US intelligence agency—the National Drug Intelligence Center (NDIC)—with the intention of corrupting its investigations of narcotrafficking and related criminal activities. Specifically, I am accused of having given NDIC false and defamatory information on Mexico’s powerful Hank family and its businesses and associates (which include LNB and Gary Jacobs), which was incorporated into an 800-page report on the Hanks, as well as a 19-page executive summary that I supposedly leaked to various reporters. Allegedly, I conspired in these activities with a number of unidentified individuals for purposes of my own financial or other gain.

At the time of these alleged events (1998-99), I was a research professor for the USAWC’s Strategic Studies Institute (SSI). As part of the annual study program, I was engaged in research on a study entitled “Narcopolitics in Mexico.” During the course of this activity, I talked with a number of people both within US Government agencies and outside them (including academics)

for purposes of gathering information for my study. Among those interviewed were 3 analysts at NDIC. Also among the interviewees was a reporter from the Mexican newspaper *El Financiero*, whom I had often found to be a valuable source of information. These contacts were within the scope of my legitimate academic research activities. Subsequently, in August 1999, I left SSI to become a professor and chair of the Political Science Department at Cleveland State University. In August 2000, the lawsuit was filed.

There are a number of issues here, but the one that is most fundamental for the ISA concerns the threat being posed to the First Amendment rights of free speech and free press—in particular, the right of private scholars, as well as government researchers and journalists, to research and write about organized crime and other threats to national security. I am not the only target. The lawsuit lists unidentified John Does as co-defendants in what is described as a conspiracy, and several US Government employees are identified as having given me misinformation, apparently as part of this alleged plot. During preliminary efforts to settle the case out of court, the plaintiffs' attorneys have suggested I allow my phone to be tapped and wear a microphone in an effort to flush out other alleged co-conspirators. (I have declined to cooperate; indeed, I could not if I wanted to since, to the best of my knowledge, there is no conspiracy.) Obviously, they want others. Nor are US Government researchers the only targets. A separate lawsuit had previously been filed against a private researcher, Christopher Whalen, for allegedly giving damaging information on LNB to the Federal Reserve. A number of other individuals and periodicals, including *El Andar* and *El Financiero*, have been threatened with suits. The object, clearly, is to threaten government researchers, scholars and journalists in order to deter them from investigating the Hanks and their associates. Whalen, myself, and probably others are to be made object lessons to those who might be tempted to write on these matters. If the Hanks can get away with this, other suspect groups, whether criminal or political, will be encouraged to adopt similar tactics. The result will be a serious blow to academic and related freedoms.

So, my question is this: Does the ISA help members whose First Amendment rights are being threatened? Specifically, would it be willing to co-sponsor a Legal Defense Fund on my behalf. I have only modest financial means—certainly not enough to defend myself against plaintiffs who have, almost literally, unlimited resources. I am asking a number of other organizations—including the Latin American Studies Association, the American Political Science Association, the American Association of University Professors, and the American Civil Liberties Union—about this possibility. One of my colleagues here is investigating how to set up such a fund.

Please give me your reaction to this request as soon as possible. I understand that you would have to obtain the approval of appropriate ISA officers and committees. I would only stress that time is of the essence. My legal costs are already beginning to mount, and the fight has hardly begun.

Thank you for your consideration.

Very truly yours,  
Donald E. Schulz  
Professor and Chair

**19) NEW BUSINESS**

**[BACK TO ISA NEWS](#)**